

€ TRAINING

Effective Project Management Meeting
ISO9001:2010 Requirements

A group of four smiling business professionals (two men and two women) are seated at a table in a meeting room. They are all wearing white shirts. The woman in the foreground is wearing a black top and a multi-strand necklace. The background is a bright, modern office setting with large windows.

14 - 18 October 2019
Rome (Italy)



Effective Project Management Meeting ISO9001:2010 Requirements

REF: P4131 DATE: 14 - 18 October 2019 Venue: Rome (Italy) - Fee: 4500 Euro

Overview:

In this program you will learn about...

You will learn how to and step-by-Step methods for: Managing your Projects, Programs and Project Portfolios. This is not a hands-on computer training - computer tools and implementation issues are discussed during the program - using both MS Project and Primavera.

Want to quickly become productive and empowered with the best practices in project supervision, planning or management section - this program is for you!

Program Content:

- Problems on International Projects.
- Project Objectives:
 - Meeting Project Objectives.
 - Meeting Organizational Strategic Objectives through your Project.
 - Corporate Social Responsibility.
 - Developmental Objectives.
- Project Scope Definition & Management:
 - WBS.
 - Deliverables.
 - Tasks.
 - Relationships.
 - Tools for Scope Definition & Management.
- Project Resource Identification & Management:
 - Material Resources.
 - Equipment Resources.
 - Manpower Resources.
 - Knowledge Resources.
- Project Estimating & Cost Management:
 - Work Methods.
 - Productivity.
 - Estimates.
 - Cost Control.
 - Cost Contingency Planning.
 - Early Warning Systems.
- Project Scheduling & Time Management:
 - Priorities.
 - Task Assignment.
 - Teams.
 - Contingency Plans.
- Project Risk Identification, Contingency Planning & Risk Management:
 - Risk Identification.
 - Risk Control.
 - Risk Management Plan.
 - Contingency Plans.



- Project Quality Control & Quality Assurance Management:
 - Quality Control Plan.
 - Quality Assurance Plan.
- Project Procurement Management:
 - Long Lead Time Items.
 - Regular Procurement Plan.
 - Procurement Monitoring.
 - Procurement Early Warning System.
- Project Human Resources Management.
- Project Communications Management.
- Project Contract Administration & Disputes Management.
- Building Project Knowledgebase.