



City	Date	Program	€TRAINING PLAN 2022
KualaLumpur	2 Jan 6 Jan	Business Strategy Management	
Cairo	2 Jan 6 Jan	Leadership Program for Senior Executives	
Manama	2 Jan 6 Jan	Leadership Skills for Top Management and Executive Hopefuls	
Muscat	2 Jan 6 Jan	Developing Personal Effectiveness with Positive Skills	
Manama	2 Jan 6 Jan	Strategic Planning and Performance Evaluation for Operational Policing	
Muscat	2 Jan 6 Jan	Leading with Emotional Intelligence: Psychology of Leadership	
Dubai	2 Jan 13 Jan	Mastering Project Management	
Ukraine	3 Jan 7 Jan	Developing Executive Skills Using Emotional Intelligence, Analytical Mind & Creative Sense	
Paris	3 Jan 14 Jan	Commanding Presence: Advanced Communication and Presentation Skills	
Bangkok	3 Jan 7 Jan	Finance for Managers	
Geneva	3 Jan 7 Jan	Managing Employee Performance, Behaviour & Attitudes	
Milan	3 Jan 7 Jan	Corporate Social Responsibility	
Rome	3 Jan 7 Jan	Communication, Coordination & Leadership	
Amsterdam	3 Jan 7 Jan	Cost Accounting Techniques & Skills For Businesses & Industries	
Boston	3 Jan 7 Jan	Effective Negotiation, Persuasion and Critical Thinking	
Trabzon	3 Jan 7 Jan	Advanced Maintenance Management Best Practices	
Rome	3 Jan 7 Jan	Leadership Development: Self-Awareness, Skills and Strategies	
CapeTown	3 Jan 7 Jan	Advanced Presentation Skills	
Lisbon	3 Jan 7 Jan	Writing Effective Policies & Procedures	
Manama	9 Jan 13 Jan	Organization and Management of Meetings	
Kuwait	9 Jan 13 Jan	Support Services and Key Performance Indicators	
KualaLumpur	9 Jan 20 Jan	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	
Manama	9 Jan 13 Jan	ISO 31000 Risk Manager	
Manama	9 Jan 13 Jan	Strategic Thinking & Business Planning	
SharmEl-Sheikh	9 Jan 13 Jan	Protocols & Etiquette And The Art Of Dealing With	
SharmEl-Sheikh	9 Jan 13 Jan	Developing Excellence in People Leadership	
Amman	9 Jan 13 Jan	Public Relations Course and Negotiation Skills Influence and Persuasion	
Dubai	9 Jan 13 Jan	Customer Focused Management	
Ukraine	10 Jan 14 Jan	Integrated Skills In Public Relations	
Amsterdam	10 Jan 14 Jan	Leadership, Communication & Interpersonal Skills: Leadership through Self-Mastery	
Milan	10 Jan 21 Jan	The Essentials of Contracting & Contract Negotiation	
Madrid	10 Jan 14 Jan	Transformational Industrial (IR) and Employee Relations (ER) Workshop	
CapeTown	10 Jan 14 Jan	Skills For Women at Work	
Tbilisi	10 Jan 14 Jan	Strategic Healthcare Management	
Tbilisi	10 Jan 14 Jan	Business & Management Performance Improvement Skills	
Boston	10 Jan 21 Jan	Task Leadership Skills	
Rome	10 Jan 21 Jan	Strategic and Planning Management	
Boston	10 Jan 14 Jan	Managerial AManagerial Accounting for Non-Financial Professionals: Information for Planning, Decision Making and Control	
Amman	16 Jan 20 Jan	Strategic Management Of Innovation	
Muscat	16 Jan 20 Jan	Strategy, Risks, Negotiation & Leadership	
Casablanca	16 Jan 20 Jan	Advanced Problem Solving & Decision Making	
Cairo	16 Jan 20 Jan	Strategic Healthcare Management	
Cairo	16 Jan 20 Jan	Business Process Re-engineering (BPR)	
Istanbul	16 Jan 20 Jan	Managing Employee Performance, Behaviour & Attitudes	
Cairo	16 Jan 20 Jan	Administration and Office Management	

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Kuwait	16 Jan 20 Jan	Advanced supervisory skills and enhance the creative environment at work	
Madrid	17 Jan 21 Jan	Planning, Organizing & Controlling Projects	
Baku	17 Jan 21 Jan	Leadership Development: Self-Awareness, Skills and Strategies	
Boston	17 Jan 21 Jan	Public Relations International Protocol and Events	
Geneva	17 Jan 21 Jan	Documents and Records Management	
Boston	17 Jan 21 Jan	ICALS International Certificate in Advanced Leadership Skills	
Munich	17 Jan 21 Jan	Negotiating & Dispute Resolutions	
Bangkok	17 Jan 21 Jan	General Services and Facilities Management	
Jakarta	17 Jan 21 Jan	Evaluating Performance & Quality Control on Employees	
Milan	17 Jan 28 Jan	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	
London	17 Jan 21 Jan	Leadership Development: Self-Awareness, Skills and Strategies	
Rome	17 Jan 21 Jan	Business Process Reengineering	
Trabzon	17 Jan 28 Jan	Mastering Project Management	
Casablanca	23 Jan 27 Jan	Dynamics of Leadership	
SharmEl-Sheikh	23 Jan 27 Jan	Business Process Modeling (BPM)	
Kuwait	23 Jan 27 Jan	ICALS International Certificate in Advanced Leadership Skills	
SharmEl-Sheikh	23 Jan 27 Jan	Negotiating & Dispute Resolutions	
Casablanca	23 Jan 27 Jan	Negotiation and Conflict Management in Organizations	
KualaLumpur	23 Jan 27 Jan	Supply Chain Management - Level 1	
KualaLumpur	23 Jan 27 Jan	Strategic Planning, Development & Implementation	
Cairo	23 Jan 27 Jan	Effective Performance Management Systems	
London	24 Jan 28 Jan	The Essentials of Contracting	
Jakarta	24 Jan 28 Jan	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	
Munich	24 Jan 28 Jan	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	
London	24 Jan 28 Jan	The Training Analyst	
Dusseldorf	24 Jan 28 Jan	Leading and Managing Change	
Boston	24 Jan 28 Jan	Leadership Strategic Practical Skills, Planning and Crisis Management	
Lisbon	24 Jan 28 Jan	Certified Marketing Professional	
Baku	24 Jan 28 Jan	Effective Time, Task & Plan and Organize Work	
Paris	24 Jan 28 Jan	Effective Performance Management Systems	
Ukraine	24 Jan 4 Feb	Leadership and Management - Master Class	
SharmEl-Sheikh	30 Jan 3 Feb	Inspirational Leadership: Strategy, Culture and Change	
Istanbul	30 Jan 3 Feb	Negotiation and Conflict Management in Organizations	
Istanbul	30 Jan 3 Feb	Real Estate and Property Management	
KualaLumpur	30 Jan 3 Feb	Leading with Confidence: Managing and Building Confidence through Communications	
Istanbul	30 Jan 3 Feb	Achieving Leadership Excellence	
Istanbul	30 Jan 3 Feb	Business Process Reengineering	
Kuwait	30 Jan 10 Feb	Creative and analytical thinking for entrepreneurship in business management and setting priorities	
KualaLumpur	30 Jan 3 Feb	Advanced Maintenance Management Best Practices	
SharmEl-Sheikh	30 Jan 10 Feb	Certificate in Leadership & Management Excellence	
London	31 Jan 4 Feb	Effective Performance Management Systems	
Milan	31 Jan 4 Feb	International Development	
Paris	31 Jan 4 Feb	Business Finance Principles	
Ukraine	31 Jan 4 Feb	The Leadership Challenge : Inspired, Enable & Encourage	
Bangkok	31 Jan 4 Feb	Strategic Change Management for HR Professionals	

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Ukraine	31 Jan 4 Feb	Digitization and File Management	
London	31 Jan 4 Feb	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Lisbon	31 Jan 4 Feb	Budget Management & Control	
Milan	31 Jan 4 Feb	Achieving Leadership Excellence	
Geneva	31 Jan 4 Feb	Legal Writing and Drafting Skills	
Lisbon	31 Jan 4 Feb	CIPP Certified International Procurement Professional	
Kuwait	6 Feb 10 Feb	CIPP Certified International Procurement Professional	
Istanbul	6 Feb 10 Feb	Authentic Leadership: Courage, Coaching & Ethics	
Amman	6 Feb 10 Feb	Managing Employee Performance, Behaviour & Attitudes	
KualaLumpur	6 Feb 17 Feb	The Complete Course on Leadership (Certified Leader)	
Dubai	6 Feb 10 Feb	Public Private Partnership Project Management	
Manama	6 Feb 10 Feb	Legal Writing and Drafting Skills	
KualaLumpur	6 Feb 10 Feb	Successful Management for Business Achievement - The 5-Day MBA	
SharmEl-Sheikh	6 Feb 10 Feb	Developing Consultant Level Capability in Implementing ISO-14001 Environment Management Standard	
Istanbul	6 Feb 10 Feb	Administration and Office Management	
Baku	7 Feb 18 Feb	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	
Munich	7 Feb 11 Feb	Managing People at Work	
Rome	7 Feb 11 Feb	The Manager as a Strategic Leader	
Rome	7 Feb 11 Feb	Leadership - Master Class	
Vienna	7 Feb 11 Feb	Advanced supervisory skills and enhance the creative environment at work	
Vienna	7 Feb 11 Feb	Advanced Supervisory Skills - The Supervisor Development Programme (Certified Supervisor)	
Boston	7 Feb 11 Feb	Workplace Mediation and Conflict Resolution Skills	
Tbilisi	7 Feb 18 Feb	The Management & Leadership Development Program	
Jakarta	7 Feb 11 Feb	Security Crisis Management and Security Negotiation Skills	
Amsterdam	7 Feb 18 Feb	Business Brain Train: The Whole Brain Approach To Business Effectiveness	
Istanbul	13 Feb 17 Feb	Business Process Analysis & Modelling	
Manama	13 Feb 17 Feb	Effective Self Management	
Cairo	13 Feb 17 Feb	Effective Self Management	
Cairo	13 Feb 24 Feb	Leadership Mastery: Realising your Leadership Potential through Self Discovery	
Dubai	13 Feb 17 Feb	The Senior Secretary Development Programme (Professional Certificate)	
SharmEl-Sheikh	13 Feb 17 Feb	Self Management Skills	
SharmEl-Sheikh	13 Feb 17 Feb	Succeeding as a New Manager	
Vienna	14 Feb 18 Feb	Contract Law For Non Lawyers	
Geneva	14 Feb 18 Feb	The Certified Competent Manager	
Barcelona	14 Feb 18 Feb	Leading with Emotional Intelligence: Psychology of Leadership	
Lisbon	14 Feb 18 Feb	Leading with Confidence: Managing and Building Confidence through Communications	
Paris	14 Feb 18 Feb	Mastering Supervisory Skills	
Milan	14 Feb 25 Feb	The Strategy Challenge	
London	14 Feb 18 Feb	Leading With Emotional Intelligence: Psychology Of Leadership	
Madrid	14 Feb 18 Feb	The Leadership Challenge : Inspired, Enable & Encourage	
Geneva	14 Feb 18 Feb	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Vienna	14 Feb 18 Feb	Public Relations International Protocol and Events	
Baku	14 Feb 18 Feb	Developing Executive Skills Using Emotional Intelligence, Analytical Mind & Creative Sense	
Tbilisi	14 Feb 25 Feb	Leadership Mastery: Realising your Leadership Potential through Self Discovery	

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Casablanca	20 Feb 3 Mar	Advanced High Performance Leadership	
Manama	20 Feb 24 Feb	Workplace Mediation and Conflict Resolution Skills	
Muscat	20 Feb 3 Mar	The Oxford Advanced Management Program	
Casablanca	20 Feb 24 Feb	Digitization and File Management	
Istanbul	20 Feb 3 Mar	The Strategy Challenge	
SharmEl-Sheikh	20 Feb 24 Feb	BCS: Building Customer Centric Organization	
KualaLumpur	20 Feb 24 Feb	Foster Teamwork & Cooperation Skills	
Istanbul	20 Feb 24 Feb	Effective Negotiation, Persuasion and Critical Thinking	
Geneva	21 Feb 25 Feb	Developing Executive Skills Using Emotional Intelligence, Analytical Mind & Creative Sense	
Jakarta	21 Feb 25 Feb	Leading High Performing Teams	
Baku	21 Feb 25 Feb	Fleet Management	
London	21 Feb 25 Feb	TQM & Continuous Improvement Implementation	
Amsterdam	21 Feb 4 Mar	Creative Strategic Planning and Leadership	
Munich	21 Feb 25 Feb	Public Private Partnership Project Management	
Rome	21 Feb 25 Feb	The Middle Manager Development Program	
London	21 Feb 25 Feb	Successful Management for Business Achievement - The 5-Day MBA	
Singapore	21 Feb 25 Feb	Strategy Building and Sustaining Competitive Advantage	
Boston	21 Feb 25 Feb	A Step-by-Step Developing Balanced Scorecards and KPIs	
Amsterdam	21 Feb 25 Feb	The Leadership Journey: Communication, Innovation & Vision	
Boston	21 Feb 25 Feb	Leading with Emotional Intelligence: Psychology of Leadership	
Casablanca	27 Feb 3 Mar	Effective Negotiation, Persuasion and Critical Thinking	
Cairo	27 Feb 3 Mar	Organization and Management of Meetings	
Cairo	27 Feb 3 Mar	The Leadership Challenge: Inspire, Enable and Encourage	
Dubai	27 Feb 10 Mar	The Complete Course on Management & Leadership	
Istanbul	27 Feb 3 Mar	Succeeding as a New Manager	
Manama	27 Feb 3 Mar	High Impact Supervisory Skills	
KualaLumpur	27 Feb 3 Mar	The Leadership Challenge : Inspired, Enable & Encourage	
Kuwait	27 Feb 3 Mar	Effective Self Management	
London	28 Feb 4 Mar	Preparation for Project Management Professional (PMP)	
HongKong	28 Feb 11 Mar	The Management & Leadership Development Program	
Paris	28 Feb 4 Mar	The Senior Secretary Development Programme (Professional Certificate)	
Ukraine	28 Feb 4 Mar	Advanced Process Risk Assessment & Risk Management	
Paris	28 Feb 4 Mar	Inspirational Leadership: Strategy, Culture and Change	
Munich	28 Feb 4 Mar	Advanced Communication and Interpersonal Skills	
Tbilisi	28 Feb 4 Mar	Management - Master Class	
HongKong	28 Feb 4 Mar	Successful Planning, Organizing & Delegating	
Tbilisi	28 Feb 4 Mar	Strategic Leadership: Develop the Future Vision, Prepare and Achieve the Administrative Plans	
Milan	28 Feb 4 Mar	Leadership, Influence & Trust - Creating Professional Strategies	
Munich	28 Feb 4 Mar	The Training Analyst	
Barcelona	28 Feb 4 Mar	Fleet Management	
Istanbul	6 Mar 10 Mar	Essential Skills for the New Manager & Supervisor	
Manama	6 Mar 10 Mar	Leadership - Master Class	
KualaLumpur	6 Mar 10 Mar	Successful Management for Business Achievement - The 5-Day MBA	
Istanbul	6 Mar 10 Mar	Effective Time, Task & Plan and Organize Work	
Istanbul	6 Mar 10 Mar	Workplace Mediation and Conflict Resolution Skills	
SharmEl-Sheikh	6 Mar 17 Mar	Commanding Presence: Advanced Communication and Presentation Skills	

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Dubai	6 Mar 10 Mar	Supply Chain Management - Level 1	
Manama	6 Mar 10 Mar	The Leadership Journey: Communication, Innovation & Vision	
SharmEl-Sheikh	6 Mar 10 Mar	Business Process Re-engineering (BPR)	
Trabzon	7 Mar 11 Mar	Strategic Healthcare Management	
Paris	7 Mar 11 Mar	Supervisory Skills And Development of leadership	
Rome	7 Mar 11 Mar	Developing Excellence in People Leadership	
London	7 Mar 11 Mar	Spreadsheet Skills for Planning, Forecasting & Budgeting	
Tbilisi	7 Mar 11 Mar	Project Planning, Scheduling	
Rome	7 Mar 11 Mar	Effective Performance Management Systems	
Trabzon	7 Mar 11 Mar	Advanced Strategic Management	
HongKong	7 Mar 18 Mar	Electronic Document Management Systems (EDMS)	
HongKong	7 Mar 18 Mar	Leading with Excellence	
Tbilisi	7 Mar 11 Mar	Decisions, Dynamics & Leadership Styles	
Trabzon	7 Mar 11 Mar	The Certified Competent Manager	
Geneva	7 Mar 11 Mar	Planning, Organizing & Controlling Projects	
Manama	13 Mar 17 Mar	The Virtual Leader: Developing & Leading Teams	
KualaLumpur	13 Mar 17 Mar	Building & Managing Strategic Partnerships	
Casablanca	13 Mar 17 Mar	Leadership Skills for Top Management and Executive Hopefuls	
Casablanca	13 Mar 24 Mar	Advanced Communication & Problem Solving	
Istanbul	13 Mar 17 Mar	Internal Communications Masterclass	
KualaLumpur	13 Mar 17 Mar	Essential Supervisory Skills	
Manama	13 Mar 17 Mar	Decision Making using Statistical Process Control	
Cairo	13 Mar 17 Mar	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Cairo	13 Mar 17 Mar	Leadership, Critical Thinking and Innovation: Igniting Creativity for Workplace Excellence	
Manama	13 Mar 17 Mar	A Step-by-Step Developing Balanced Scorecards and KPIs	
London	14 Mar 25 Mar	Leading Under Pressure: Managing Organisational & Personal Crises	
Geneva	14 Mar 25 Mar	Creative Strategic Planning and Leadership	
Geneva	14 Mar 18 Mar	Succeeding as a New Manager	
HongKong	14 Mar 18 Mar	Strategic Management Of Innovation	
Baku	14 Mar 18 Mar	Successful Planning, Organizing & Delegating	
Lisbon	14 Mar 18 Mar	EMEA OnGuard User Administration and Operator	
Amsterdam	14 Mar 18 Mar	The Advanced Management Program	
Lisbon	14 Mar 18 Mar	The Complete Course on Facilities Management	
Jakarta	14 Mar 25 Mar	Advanced Communication & Problem Solving	
Munich	14 Mar 18 Mar	Developing Consultant Level Capability in Implementing ISO-14001 Environment Management Standard	
Geneva	14 Mar 18 Mar	Advanced Communication and Interpersonal Skills	
Cairo	20 Mar 24 Mar	Business Process Re-engineering (BPR)	
Kuwait	20 Mar 31 Mar	Leading with Excellence	
Casablanca	20 Mar 24 Mar	Implementing Quality Assurance & TQM in Service Departments or Industry	
KualaLumpur	20 Mar 31 Mar	Strategic IT Leadership	
SharmEl-Sheikh	20 Mar 24 Mar	Workplace Mediation and Conflict Resolution Skills	
Cairo	20 Mar 24 Mar	Public Relations International Protocol and Events	
KualaLumpur	20 Mar 24 Mar	The Leadership Challenge: Inspire, Enable and Encourage	
Kuwait	20 Mar 31 Mar	Strategic Planning, Management Control & Effective Budgeting	

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Istanbul	20 Mar 24 Mar	Implementing Quality Assurance & TQM in Service Departments or Industry	
Baku	21 Mar 25 Mar	Retail Management	
Munich	21 Mar 25 Mar	Data Center Design and Operation	
Jakarta	21 Mar 25 Mar	HACCP - Advanced (level 4)	
Barcelona	21 Mar 25 Mar	Marketing Hands-on Masterclass	
Rome	21 Mar 1 Apr	The Leadership & Management Masterclass	
Vienna	21 Mar 25 Mar	The Oxford Leadership Seminar	
Tbilisi	21 Mar 25 Mar	Performance Measurements, Continuous Improvement & Benchmarking	
Tbilisi	21 Mar 25 Mar	Effective Budgeting, Planning & Control	
Rome	21 Mar 25 Mar	Public Relations Course and Negotiation Skills Influence and Persuasion	
Lisbon	21 Mar 1 Apr	The Oxford Advanced Management & Leadership Program	
Paris	21 Mar 25 Mar	Maintenance & Reliability Best Practices: Lowering Life Cycle Cost Equipment	
Dubai	27 Mar 7 Apr	Creative Strategic Planning and Leadership	
Istanbul	27 Mar 7 Apr	Quality Control Management	
KualaLumpur	27 Mar 7 Apr	The Complete Course on Leadership (Certified Leader)	
Cairo	27 Mar 31 Mar	Managing Multiple Tasks, Priorities & Deadlines	
KualaLumpur	27 Mar 31 Mar	BCS: Building Customer Centric Organization	
Istanbul	27 Mar 31 Mar	Public Relations International Protocol and Events	
SharmEl-Sheikh	27 Mar 31 Mar	Leading High Performing Teams	
Kuwait	27 Mar 31 Mar	HACCP - Advanced (level 4)	
Tbilisi	28 Mar 1 Apr	Planning and Advanced Analytical Systems for the Management of Financial Audit	
Amsterdam	28 Mar 1 Apr	Modern Systems For Managing Documents, Archives And Digital Archiving of Files	
Milan	28 Mar 1 Apr	The Advanced Management Program	
Madrid	28 Mar 1 Apr	Leadership Program for Senior Executives	
Paris	28 Mar 1 Apr	Leadership Strategic Practical Skills, Planning and Crisis Management	
Tbilisi	28 Mar 1 Apr	Effective Negotiation, Persuasion and Critical Thinking	
Baku	28 Mar 1 Apr	Essential Skills for the New Manager & Supervisor	
Rome	28 Mar 8 Apr	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	
Boston	28 Mar 1 Apr	Management - Master Class	
Tbilisi	28 Mar 1 Apr	Enterprise Resource Planning	
Jakarta	28 Mar 8 Apr	Creative and analytical thinking for entrepreneurship in business management and setting priorities	
Casablanca	3 Apr 7 Apr	Advanced Maintenance Management Best Practices	
KualaLumpur	3 Apr 7 Apr	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	
Istanbul	3 Apr 7 Apr	Strategic Change Management for HR Professionals	
SharmEl-Sheikh	3 Apr 14 Apr	Creative Strategic IT Leadership	
SharmEl-Sheikh	3 Apr 7 Apr	General Policies for Executive Leadership, Assessment and Analysis of Challenges and Strategic Planning	
SharmEl-Sheikh	3 Apr 7 Apr	Managing Meetings And Multiple Tasks, Priorities & Deadlines Prioritize Crucial Tasks, Manage Demands, Reduce Pressure	
Amman	3 Apr 7 Apr	Essential Leadership Skills for Supervisors & Managers	
SharmEl-Sheikh	3 Apr 7 Apr	Strategic Planning Using the Balanced Scorecard: Turning Strategy into Reality	
London	4 Apr 8 Apr	Communication Skills	
Baku	4 Apr 8 Apr	Business Process Re-engineering (BPR)	
Amsterdam	4 Apr 15 Apr	Advanced Accounting & Finance Management	
Trabzon	4 Apr 15 Apr	The Complete Course on Management & Leadership	

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Madrid	4 Apr 8 Apr	Certified Marketing Professional	
Milan	4 Apr 8 Apr	Enterprise Resource Planning	
Geneva	4 Apr 8 Apr	Building & Managing Strategic Partnerships	
London	4 Apr 8 Apr	Key Account Management	
Bangkok	4 Apr 15 Apr	Setting Priorities, Time Management & Stress Reduction: Managing Stress & Pressure at Work	
Dusseldorf	4 Apr 8 Apr	Successful Planning, Organizing & Delegating	
Rome	4 Apr 8 Apr	Leading and Managing Change	
Manama	10 Apr 21 Apr	Advanced Developing Field Leaders in Industrial Security	
Kuwait	10 Apr 14 Apr	High Impact Supervisory Skills	
Istanbul	10 Apr 14 Apr	High Impact Supervisory Skills	
Istanbul	10 Apr 21 Apr	Creative and analytical thinking for entrepreneurship in business management and setting priorities	
KualaLumpur	10 Apr 14 Apr	Essential Supervisory Skills: Essential Skills to Get the Best from Your Employees	
KualaLumpur	10 Apr 14 Apr	Leadership, Creativity and Peak Performance	
KualaLumpur	10 Apr 14 Apr	Successful Planning, Organizing & Delegating	
SharmEl-Sheikh	10 Apr 14 Apr	Leading With Emotional Intelligence: Psychology Of Leadership	
KualaLumpur	10 Apr 14 Apr	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Lisbon	11 Apr 15 Apr	Effective Budgeting, Planning & Control	
Baku	11 Apr 15 Apr	Business Strategy Management	
Bangkok	11 Apr 15 Apr	Managing the Image of your Organization or Department	
Madrid	11 Apr 15 Apr	Sales and Operations Planning Integrating the Business	
London	11 Apr 22 Apr	The Oxford Advanced Management & Leadership Program	
Trabzon	11 Apr 15 Apr	Advanced Presentation Skills	
Trabzon	11 Apr 15 Apr	Mastering Supervisory Skills	
Geneva	11 Apr 15 Apr	ITIL Service Lifecycle: Service Operation Training	
Tbilisi	11 Apr 22 Apr	The Strategy Challenge	
Paris	11 Apr 15 Apr	Implementing Quality Assurance & TQM in Service Departments or Industry	
Baku	11 Apr 15 Apr	Customer Focused Management	
Casablanca	17 Apr 21 Apr	Authentic Leadership: Courage, Coaching & Ethics	
SharmEl-Sheikh	17 Apr 21 Apr	Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	
Amman	17 Apr 21 Apr	Administration and Office Management	
Cairo	17 Apr 21 Apr	Managerial AManagerial Accounting for Non-Financial Professionals: Information for Planning, Decision Making and Control	
Dubai	17 Apr 21 Apr	The Certified Competent Manager	
KualaLumpur	17 Apr 21 Apr	Modern Systems For Managing Documents, Archives And Digital Archiving of Files	
Manama	17 Apr 21 Apr	Leadership Strategic Practical Skills, Planning and Crisis Management	
KualaLumpur	17 Apr 28 Apr	Achieving Career Success: Breakthrough Strategies for Workplace Excellence	
CapeTown	18 Apr 22 Apr	Cost Accounting Techniques & Skills For Businesses & Industries	
Boston	18 Apr 22 Apr	Leadership Strategic Practical Skills, Planning and Crisis Management	
London	18 Apr 29 Apr	The Complete Course on Management & Leadership	
Amsterdam	18 Apr 22 Apr	Strategic Planning Using the Balanced Scorecard: Turning Strategy into Reality	
London	18 Apr 22 Apr	High Impact Supervisory Skills	
Tbilisi	18 Apr 22 Apr	Strategic Change Management for HR Professionals	
Ukraine	18 Apr 22 Apr	Retail Management	
Sydney	18 Apr 29 Apr	Quality Control Management	

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Munich	18 Apr 22 Apr	Certified Marketing Professional	
Madrid	18 Apr 22 Apr	Leadership, Communication & Interpersonal Skills: Leadership through Self-Mastery	
Jakarta	18 Apr 29 Apr	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	
London	18 Apr 22 Apr	Strategic Healthcare Management	
Cairo	24 Apr 28 Apr	Strategic Change Management for HR Professionals	
Istanbul	24 Apr 28 Apr	Advanced Strategic Management	
Manama	24 Apr 28 Apr	The Senior Secretary Development Programme (Professional Certificate)	
Cairo	24 Apr 28 Apr	Internal Communications Masterclass	
Dubai	24 Apr 5 May	Advanced Developing Field Leaders in Industrial Security	
Casablanca	24 Apr 28 Apr	Strategic Change Management for HR Professionals	
Manama	24 Apr 28 Apr	Leadership, Creativity and Peak Performance	
SharmEl-Sheikh	24 Apr 28 Apr	Leading and Managing Change	
London	25 Apr 29 Apr	EMEA OnGuard User Administration and Operator	
Baku	25 Apr 29 Apr	Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	
Geneva	25 Apr 29 Apr	Planning, Follow-Up, Leadership and Developing an Innovative Work Environment	
HongKong	25 Apr 29 Apr	The 5-Day Mini MBA	
Madrid	25 Apr 6 May	Award in Customer Service	
Amsterdam	25 Apr 29 Apr	Transformational Industrial (IR) and Employee Relations (ER) Workshop	
Amsterdam	25 Apr 6 May	Leading with Excellence	
Rome	25 Apr 29 Apr	Process Troubleshooting and Problem Analyze and Solving	
Baku	25 Apr 6 May	Quality Control Management	
Paris	25 Apr 29 Apr	CIPP Certified International Procurement Professional	
Istanbul	1 May 12 May	Commanding Presence: Advanced Communication and Presentation Skills	
Manama	1 May 12 May	The Oxford Advanced Management Program	
Dubai	1 May 5 May	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	
Kuwait	1 May 5 May	Mastering Supervisory Skills	
Istanbul	1 May 5 May	ISO 31000 Risk Manager	
Cairo	1 May 5 May	Advanced Problem Solving & Decision Making	
Istanbul	1 May 5 May	The Senior Secretary Development Programme (Professional Certificate)	
Casablanca	1 May 5 May	Advanced Communication and Interpersonal Skills	
KualaLumpur	1 May 5 May	General Policies for Executive Leadership, Assessment and Analysis of Challenges and Strategic Planning	
Baku	2 May 6 May	Public Private Partnership Project Management	
Boston	2 May 6 May	Successful Management for Business Achievement - The 5-Day MBA	
Baku	2 May 13 May	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	
London	2 May 6 May	Documents and Records Management	
Paris	2 May 6 May	Managing Meetings And Multiple Tasks, Priorities & Deadlines Prioritize Crucial Tasks, Manage Demands, Reduce Pressure	
London	2 May 6 May	Authentic Leadership: Courage, Coaching & Ethics	
Ukraine	2 May 13 May	Advanced Communication & Problem Solving	
London	2 May 6 May	Decision Making using Statistical Process Control	
Baku	2 May 13 May	Electronic Document Management Systems (EDMS)	
Jakarta	2 May 6 May	Structural Design for Non-Structural Engineers	
Cairo	8 May 12 May	Real Estate and Property Management	
SharmEl-Sheikh	8 May 12 May	Cost Accounting Techniques & Skills For Businesses & Industries	
Manama	8 May 12 May	Authentic Leadership: Courage, Coaching & Ethics	

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Istanbul	8 May 12 May	Basic Fire Awareness Training Course	
Cairo	8 May 12 May	Advanced Negotiation Skills: Mastering Negotiation Skills	
Muscat	8 May 12 May	Foster Teamwork & Cooperation Skills	
Istanbul	8 May 19 May	The Advanced Management & Leadership Programme	
SharmEl-Sheikh	8 May 12 May	General Services and Facilities Management	
KualaLumpur	8 May 12 May	Leading Creatively	
Cairo	8 May 19 May	Creative Strategic Planning and Leadership	
London	9 May 20 May	Creative Strategic Planning and Leadership	
Madrid	9 May 13 May	The Virtual Leader: Developing & Leading Teams	
Tbilisi	9 May 13 May	Inspirational Leadership: Strategy, Culture and Change	
London	9 May 13 May	Leading with Emotional Intelligence: Psychology of Leadership	
Rome	9 May 13 May	Leadership Development: Self-Awareness, Skills and Strategies	
London	9 May 13 May	Marketing Communications and Media Planning Workshop	
Jakarta	9 May 13 May	Planning and Advanced Analytical Systems for the Management of Financial Audit	
London	9 May 20 May	The Complete Course on Management & Leadership	
Geneva	9 May 13 May	Advanced Supervisory Skills - The Supervisor Development Programme (Certified Supervisor)	
Singapore	9 May 13 May	Office Management & Effective Administration Skills	
Geneva	9 May 13 May	Supply Chain Management - Level 1	
Sydney	9 May 13 May	Systematic Fundamentals to Construct Security Leaders Course Outline	
Dubai	15 May 26 May	10 Tools for Highly Effective Managers	
Dubai	15 May 26 May	Strategic and Planning Management	
Amman	15 May 19 May	The Advanced Management Program	
Casablanca	15 May 19 May	Advanced Presentation Skills	
Muscat	15 May 19 May	Security Crisis Management and Security Negotiation Skills	
Istanbul	15 May 19 May	The 5-Day Mini MBA	
Manama	15 May 26 May	Quality Control Management	
Cairo	15 May 19 May	The Leadership Challenge: Inspire, Enable and Encourage	
Paris	16 May 20 May	Excellence, Creativity and Supervision in The Management of Public Services	
Trabzon	16 May 27 May	Advanced Strategic Management & Leadership	
Baku	16 May 20 May	Health Care Management & Administration (MHA)	
Barcelona	16 May 20 May	Implementing Business Process Improvement and Understanding Essential Quality Tools	
Amsterdam	16 May 27 May	Award in Customer Service	
Barcelona	16 May 20 May	Effective Personal Productivity	
Boston	16 May 20 May	Strategic Planning Using the Balanced Scorecard	
Geneva	16 May 27 May	Creative Strategic IT Leadership	
Dusseldorf	16 May 20 May	Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables (Certified Planner)	
Boston	16 May 20 May	Business Writing Skills	
Trabzon	16 May 20 May	The Manager as a Strategic Leader	
Trabzon	16 May 20 May	Implementing Quality Assurance & TQM in Service Departments or Industry	
Istanbul	22 May 26 May	Effective Negotiation, Persuasion and Critical Thinking	
Amman	22 May 26 May	Procurement and Supply Chain Management Best Practices - MODULE 1	
KualaLumpur	22 May 26 May	Enterprise Resource Planning	
Dubai	22 May 26 May	Best Practice in Planning & Organizing	
Cairo	22 May 26 May	Leadership Skills for Top Management and Executive Hopefuls	
Amman	22 May 26 May	Mastering Supervisory Skills	

City	Date	Program	€ TRAINING PLAN 2022
SharmEl-Sheikh	22 May 26 May	Leadership - Master Class	
Amman	22 May 26 May	Leading with Confidence: Managing and Building Confidence through Communications	
Casablanca	22 May 2 Jun	Quality Control Management	
Istanbul	22 May 26 May	Leadership Strategic Practical Skills, Planning and Crisis Management	
Baku	23 May 27 May	Excellence, Creativity and Supervision in The Management of Public Services	
Geneva	23 May 27 May	The 5-Day Mini MBA	
CapeTown	23 May 27 May	Leading with Confidence: Managing and Building Confidence through Communications	
HongKong	23 May 27 May	ICALS International Certificate in Advanced Leadership Skills	
Baku	23 May 27 May	Managing Business Risk	
London	23 May 27 May	The Training Analyst	
Milan	23 May 27 May	Workplace Mediation and Conflict Resolution Skills	
Madrid	23 May 27 May	Advanced Problem Solving & Decision Making	
Ukraine	23 May 27 May	Negotiating Across Cultures	
Amsterdam	23 May 3 Jun	Quality Control Management	
Geneva	23 May 27 May	The Leadership Challenge : Inspired, Enable & Encourage	
Dubai	29 May 9 Jun	Mastering Project Management	
Istanbul	29 May 2 Jun	Internal Communications Masterclass	
Casablanca	29 May 2 Jun	Implementing Quality Assurance & TQM in Service Departments or Industry	
Cairo	29 May 2 Jun	Leadership Program for Senior Executives	
Cairo	29 May 2 Jun	Negotiating & Dispute Resolutions	
Cairo	29 May 2 Jun	Finance for Managers	
KualaLumpur	29 May 2 Jun	Managing Meetings And Multiple Tasks, Priorities & Deadlines Prioritize Crucial Tasks, Manage Demands, Reduce Pressure	
Manama	29 May 9 Jun	Strategic IT Leadership	
Kuwait	29 May 2 Jun	Essential Leadership Skills for Supervisors & Managers	
Madrid	30 May 3 Jun	ITIL Service Lifecycle: Service Operation Training	
Baku	30 May 3 Jun	Business Analysis	
Bangkok	30 May 3 Jun	Benchmarking Practical Implementation To Gain Performance Excellence	
Boston	30 May 3 Jun	Smart Leadership: Achieving Strategy through Leadership and Innovation	
Trabzon	30 May 3 Jun	The Foundation of Leadership	
Bangkok	30 May 3 Jun	Communication Skills	
Geneva	30 May 3 Jun	Public Private Partnership Project Management	
Boston	30 May 3 Jun	Contract Law For Non Lawyers	
Munich	30 May 3 Jun	Business Process Outsourcing - Management Skills	
London	30 May 3 Jun	General Policies for Executive Leadership, Assessment and Analysis of Challenges and Strategic Planning	
Barcelona	30 May 3 Jun	Protocols & Etiquette And The Art Of Dealing With	
Rome	30 May 10 Jun	The Oxford Advanced Management & Leadership Program	
Manama	5 Jun 16 Jun	Advanced Developing Field Leaders in Industrial Security	
Cairo	5 Jun 9 Jun	Personal Effectiveness & Influencing Skills: Communicate Openly, Negotiate, Influence & Persuade	
Dubai	5 Jun 9 Jun	Advanced supervisory skills and enhance the creative environment at work	
Cairo	5 Jun 16 Jun	The Leadership & Management Masterclass	
Amman	5 Jun 9 Jun	Managing Business Risk	
Amman	5 Jun 9 Jun	Managing Multiple Tasks, Priorities & Deadlines	
Cairo	5 Jun 9 Jun	Achieving Leadership Excellence	
Istanbul	5 Jun 9 Jun	Implementing Business Process Improvement and Understanding Essential Quality Tools	

City	Date	Program	€TRAINING PLAN 2022
Manama	5 Jun - 9 Jun	Enterprise Resource Planning	
Dubai	5 Jun - 9 Jun	Planning and Advanced Analytical Systems for the Management of Financial Audit	
London	6 Jun - 10 Jun	Structural Design for Non-Structural Engineers	
Munich	6 Jun - 17 Jun	Advanced Accounting & Finance Management	
Boston	6 Jun - 17 Jun	The Complete Course on Leadership (Certified Leader)	
Dusseldorf	6 Jun - 10 Jun	Decision Making using Statistical Process Control	
Geneva	6 Jun - 10 Jun	The Leadership Journey: Communication, Innovation & Vision	
Tbilisi	6 Jun - 17 Jun	Quality Control Management	
Milan	6 Jun - 10 Jun	Preparation for Project Management Professional (PMP)	
Milan	6 Jun - 10 Jun	Authentic Leadership: Courage, Coaching & Ethics	
Tbilisi	6 Jun - 10 Jun	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	
Munich	6 Jun - 10 Jun	Decisions, Dynamics & Leadership Styles	
Madrid	6 Jun - 10 Jun	Workplace Mediation and Conflict Resolution Skills	
Istanbul	12 Jun - 16 Jun	Evaluating Performance & Quality Control on Employees	
Cairo	12 Jun - 16 Jun	Fleet Management	
Casablanca	12 Jun - 16 Jun	Budget Management & Control	
Casablanca	12 Jun - 16 Jun	TQM & Continuous Improvement Implementation	
KualaLumpur	12 Jun - 23 Jun	Electronic Document Management Systems (EDMS)	
Cairo	12 Jun - 16 Jun	Authentic Leadership: Courage, Coaching & Ethics	
Kuwait	12 Jun - 16 Jun	Effective Performance Management	
Manama	12 Jun - 16 Jun	CIPP Certified International Procurement Professional	
Istanbul	12 Jun - 16 Jun	Strategic Planning and Performance Evaluation for Operational Policing	
Boston	13 Jun - 17 Jun	Business Process Reengineering	
Milan	13 Jun - 17 Jun	Total Quality Management (TQM) & Theory of Constraints (TOC)	
Milan	13 Jun - 17 Jun	Advanced supervisory skills and enhance the creative environment at work	
Amsterdam	13 Jun - 17 Jun	Strategic Change Management for HR Professionals	
Geneva	13 Jun - 17 Jun	Negotiation and Conflict Management in Organizations	
Boston	13 Jun - 24 Jun	Strategic Planning, Management Control & Effective Budgeting	
Paris	13 Jun - 17 Jun	Contract Law For Non Lawyers	
London	13 Jun - 17 Jun	Business Analysis	
Tbilisi	13 Jun - 17 Jun	Process Troubleshooting and Problem Analyze and Solving	
Paris	13 Jun - 17 Jun	Advanced supervisory skills and enhance the creative environment at work	
Amsterdam	13 Jun - 24 Jun	The Advanced Management & Leadership Programme	
Lisbon	13 Jun - 17 Jun	Managing People at Work	
Madrid	13 Jun - 17 Jun	Advanced Presentation Skills	
Kuwait	19 Jun - 23 Jun	Fleet Management	
Dubai	19 Jun - 23 Jun	Certified Marketing Professional	
KualaLumpur	19 Jun - 23 Jun	Strategy, Risks, Negotiation & Leadership	
Dubai	19 Jun - 23 Jun	Security Crisis Management and Security Negotiation Skills	
Kuwait	19 Jun - 30 Jun	Leadership Through The Vision of Developing and Implementing an Organizational Excellence Start	
KualaLumpur	19 Jun - 23 Jun	Talent Management & Development	
Kuwait	19 Jun - 23 Jun	Strategic Crisis Management	
Istanbul	19 Jun - 23 Jun	Advanced Presentation Skills	
Manama	19 Jun - 23 Jun	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	
Manama	19 Jun - 23 Jun	The 5-Day Mini MBA	

City	Date	Program	€ TRAINING PLAN 2022
Boston	20 Jun 24 Jun	The Certified Competent Manager	
Trabzon	20 Jun 24 Jun	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	
Amsterdam	20 Jun 24 Jun	Advanced Maintenance Management Best Practices	
Rome	20 Jun 1 Jul	The Complete Course on Management & Leadership	
Paris	20 Jun 1 Jul	Strategic and Planning Management	
London	20 Jun 24 Jun	The 5-Day Mini MBA	
Boston	20 Jun 1 Jul	Strategic IT Leadership	
Boston	20 Jun 24 Jun	Security Crisis Management and Security Negotiation Skills	
Lisbon	20 Jun 1 Jul	Electronic Document Management Systems (EDMS)	
Baku	20 Jun 24 Jun	Business Process Analysis & Modelling	
London	20 Jun 1 Jul	The Complete Course on Leadership (Certified Leader)	
Rome	20 Jun 24 Jun	General Services and Facilities Management	
SharmEl-Sheikh	26 Jun 7 Jul	The Essentials of Contracting & Contract Negotiation	
Manama	26 Jun 30 Jun	Advanced Process Risk Assessment & Risk Management	
Cairo	26 Jun 30 Jun	Negotiation and Conflict Management in Organizations	
SharmEl-Sheikh	26 Jun 30 Jun	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	
Kuwait	26 Jun 30 Jun	The Advanced Management Program	
Manama	26 Jun 7 Jul	Mastering Project Management	
Muscat	26 Jun 30 Jun	The Complete Course on Management (Certified Manager)	
Kuwait	26 Jun 30 Jun	High Impact Supervisory Skills	
Tbilisi	27 Jun 1 Jul	Legal Writing and Drafting Skills	
Munich	27 Jun 1 Jul	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	
Amsterdam	27 Jun 1 Jul	Spreadsheet Skills for Planning, Forecasting & Budgeting	
Vienna	27 Jun 1 Jul	Leadership Strategic Practical Skills, Planning and Crisis Management	
Rome	27 Jun 1 Jul	Digitization and File Management	
Munich	27 Jun 1 Jul	Strategic Change Management for HR Professionals	
Rome	27 Jun 1 Jul	Business Process Reengineering	
Milan	27 Jun 1 Jul	Building & Managing Strategic Partnerships	
Sydney	27 Jun 1 Jul	Certified Marketing Professional	
Madrid	27 Jun 1 Jul	Building & Managing Strategic Partnerships	
Tbilisi	27 Jun 8 Jul	Mastering Project Management	
Cairo	3 Jul 7 Jul	Effective People Skills	
Istanbul	3 Jul 7 Jul	Leading Creatively	
KualaLumpur	3 Jul 14 Jul	The Advanced Management & Leadership Programme	
Istanbul	3 Jul 7 Jul	Leadership, Innovation & Enterprise Skills	
Dubai	3 Jul 7 Jul	Goal Setting, Planning & Decision Making	
Istanbul	3 Jul 7 Jul	The Foundation of Leadership	
Dubai	3 Jul 7 Jul	Internal Consultancy Skills at Work	
Istanbul	3 Jul 14 Jul	The Complete Course on Management & Leadership	
Casablanca	3 Jul 7 Jul	Internal Communications Masterclass	
Tbilisi	4 Jul 8 Jul	Managing People at Work	
Paris	4 Jul 8 Jul	Evaluating Performance & Quality Control on Employees	
Munich	4 Jul 8 Jul	Evaluating Performance & Quality Control on Employees	
Milan	4 Jul 8 Jul	Strategic Thinking & Business Planning	
Baku	4 Jul 8 Jul	Developing Personal Effectiveness with Positive Skills	
Vienna	4 Jul 8 Jul	Managing Employee Performance, Behaviour & Attitudes	

City	Date	Program	€TRAINING PLAN 2022
Rome	4 Jul 8 Jul	Leading and Managing Change	
Ukraine	4 Jul 8 Jul	Leading With Emotional Intelligence: Psychology Of Leadership	
Trabzon	4 Jul 15 Jul	Advanced Strategic Planning and Implementation of Strategic Plans for Institutional Excellence (EFQM)	
Madrid	4 Jul 8 Jul	Public Relations Course and Negotiation Skills Influence and Persuasion	
London	4 Jul 8 Jul	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
London	4 Jul 8 Jul	Public Private Partnership Project Management	
Cairo	10 Jul 14 Jul	Strategic Management Of Innovation	
Cairo	10 Jul 21 Jul	10 Tools for Highly Effective Managers	
Istanbul	10 Jul 14 Jul	Customer Satisfaction Improvement Action Planning	
Amman	10 Jul 21 Jul	Leading Under Pressure: Managing Organisational & Personal Crises	
Kuwait	10 Jul 14 Jul	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Cairo	10 Jul 21 Jul	Award in Customer Service	
Manama	10 Jul 14 Jul	Implementing Quality Assurance & TQM in Service Departments or Industry	
KualaLumpur	10 Jul 14 Jul	Negotiating Across Cultures	
Rome	11 Jul 15 Jul	Managing Employee Performance, Behaviour & Attitudes	
Vienna	11 Jul 15 Jul	Office Management & Effective Administration Skills	
Munich	11 Jul 15 Jul	BCS: Building Customer Centric Organization	
Jakarta	11 Jul 15 Jul	Implementing Quality Assurance & TQM in Service Departments or Industry	
Madrid	11 Jul 15 Jul	A Step-by-Step Developing Balanced Scorecards and KPIs	
Tbilisi	11 Jul 15 Jul	Leadership, Creativity and Peak Performance	
Madrid	11 Jul 15 Jul	Real Estate and Property Management	
London	11 Jul 22 Jul	Task Leadership Skills	
Bangkok	11 Jul 22 Jul	Advanced High Performance Leadership	
Madrid	11 Jul 15 Jul	Planning, Organizing & Controlling Projects	
Boston	11 Jul 22 Jul	Strategic IT Leadership	
Amman	17 Jul 21 Jul	Communication, Coordination & Leadership	
Cairo	17 Jul 21 Jul	Security Crisis Management and Security Negotiation Skills	
Dubai	17 Jul 21 Jul	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	
Cairo	17 Jul 28 Jul	Creative and analytical thinking for entrepreneurship in business management and setting priorities	
Istanbul	17 Jul 21 Jul	General Policies for Executive Leadership, Assessment and Analysis of Challenges and Strategic Planning	
Cairo	17 Jul 21 Jul	Planning, Follow-Up, Leadership and Developing an Innovative Work Environment	
Amman	17 Jul 21 Jul	Finance for Managers	
Cairo	17 Jul 21 Jul	Essential Leadership Skills for Supervisors & Managers	
Muscat	17 Jul 21 Jul	Managing Employee Performance, Behaviour & Attitudes	
SharmEl-Sheikh	17 Jul 28 Jul	Setting Priorities, Time Management & Stress Reduction: Managing Stress & Pressure at Work	
Singapore	18 Jul 22 Jul	Strategic Planning, Development & Implementation	
Lisbon	18 Jul 22 Jul	Process Troubleshooting and Problem Analyze and Solving	
Munich	18 Jul 29 Jul	Advanced Developing Field Leaders in Industrial Security	
CapeTown	18 Jul 29 Jul	Strategic Planning, Management Control & Effective Budgeting	
Sydney	18 Jul 22 Jul	Customer Focused Management	
HongKong	18 Jul 22 Jul	Administration and Office Management	
Trabzon	18 Jul 29 Jul	Quality Control Management	

City	Date	Program	€ TRAINING PLAN 2022
Geneva	18 Jul 22 Jul	Budget Management & Control	
Amsterdam	18 Jul 22 Jul	Managing Business Risk	
London	18 Jul 22 Jul	Legal Writing and Drafting Skills	
Tbilisi	18 Jul 22 Jul	Advanced Supervisory Skills - The Supervisor Development Programme (Certified Supervisor)	
Istanbul	24 Jul 28 Jul	Advanced Process Risk Assessment & Risk Management	
KualaLumpur	24 Jul 4 Aug	Creative and analytical thinking for entrepreneurship in business management and setting priorities	
Istanbul	24 Jul 28 Jul	Office Management & Effective Administration Skills	
Cairo	24 Jul 28 Jul	Leadership, Innovation & Enterprise Skills	
Manama	24 Jul 28 Jul	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Istanbul	24 Jul 28 Jul	Performance Measurements, Continuous Improvement & Benchmarking	
Casablanca	24 Jul 28 Jul	Effective Budgeting, Planning & Control	
Istanbul	24 Jul 28 Jul	Successful Management for Business Achievement - The 5-Day MBA	
Amman	24 Jul 28 Jul	Internal Communications Masterclass	
Ukraine	25 Jul 29 Jul	Leading with Emotional Intelligence: Psychology of Leadership	
Munich	25 Jul 29 Jul	Managing, Coordinating and Lead Proactively	
London	25 Jul 29 Jul	Driving Business Performance with Social Media for Motivation of Employees	
Geneva	25 Jul 29 Jul	Managing Business Risk	
Amsterdam	25 Jul 29 Jul	Evaluating Performance & Quality Control on Employees	
Boston	25 Jul 29 Jul	The Leadership Journey: Communication, Innovation & Vision	
London	25 Jul 5 Aug	The Oxford Advanced Management & Leadership Program	
Tbilisi	25 Jul 29 Jul	Business Analysis	
Boston	25 Jul 29 Jul	Supply Chain Management - Level 1	
Rome	25 Jul 29 Jul	Handling Information Overload	
CapeTown	25 Jul 5 Aug	Leading & Managing through Strategic Planning & Innovation: Developing Deliverable Strategies	
Barcelona	25 Jul 5 Aug	Leading & Managing through Strategic Planning & Innovation: Developing Deliverable Strategies	
Paris	25 Jul 5 Aug	Advanced High Performance Leadership	
Kuwait	31 Jul 4 Aug	Managing Multiple Tasks, Priorities & Deadlines	
Kuwait	31 Jul 4 Aug	TQM & Continuous Improvement Implementation	
Cairo	31 Jul 11 Aug	Leadership Through The Vision of Developing and Implementing an Organizational Excellence Start	
Manama	31 Jul 4 Aug	Essential Leadership Skills for Supervisors & Managers	
Cairo	31 Jul 4 Aug	Customer Focused Management	
Muscat	31 Jul 4 Aug	Strategic Leadership: Develop the Future Vision, Prepare and Achieve the Administrative Plans	
Muscat	31 Jul 4 Aug	Authentic Leadership: Courage, Coaching & Ethics	
Istanbul	31 Jul 4 Aug	Strategic Planning and Performance Evaluation for Operational Policing	
Casablanca	31 Jul 4 Aug	Strategic Management Of Innovation	
Baku	1 Aug 12 Aug	Mastering Project Management	
London	1 Aug 5 Aug	Leadership, Influence & Trust - Creating Professional Strategies	
Boston	1 Aug 5 Aug	Management - Master Class	
Boston	1 Aug 5 Aug	Enterprise Resource Planning	
Barcelona	1 Aug 5 Aug	Strategic Leadership: Develop the Future Vision, Prepare and Achieve the Administrative Plans	
Madrid	1 Aug 5 Aug	Finance for Managers	
Paris	1 Aug 5 Aug	Marketing Hands-on Masterclass	
Baku	1 Aug 5 Aug	Advanced Problem Solving & Decision Making	
Geneva	1 Aug 12 Aug	Leading with Excellence	

City	Date	Program	€TRAINING PLAN 2022
Paris	1 Aug 5 Aug	Support Services and Key Performance Indicators	
Trabzon	1 Aug 5 Aug	The Complete Course on Facilities Management	
Manama	7 Aug 11 Aug	The Training Analyst	
KualaLumpur	7 Aug 11 Aug	Handling Information Overload	
Amman	7 Aug 11 Aug	Judicial Arbitration	
KualaLumpur	7 Aug 11 Aug	Executive Leadership Management	
Istanbul	7 Aug 18 Aug	The Oxford Advanced Management Program	
Casablanca	7 Aug 11 Aug	Essential Supervisory Skills	
Cairo	7 Aug 11 Aug	The Middle Manager Development Program	
Amman	7 Aug 18 Aug	Strategic Planning, Management Control & Effective Budgeting	
Kuwait	7 Aug 11 Aug	Effective Performance Management Systems	
Muscat	7 Aug 11 Aug	Advanced Problem Solving & Decision Making	
Trabzon	8 Aug 19 Aug	The Complete Course on Leadership (Certified Leader)	
Jakarta	8 Aug 12 Aug	Documents and Records Management	
Tbilisi	8 Aug 12 Aug	Effective Budgeting, Planning & Control	
CapeTown	8 Aug 19 Aug	The Contracts & Purchasing MBA	
Boston	8 Aug 12 Aug	Implementing Business Process Improvement and Understanding Essential Quality Tools	
Ukraine	8 Aug 19 Aug	The Strategy Challenge	
Trabzon	8 Aug 12 Aug	Leading With Emotional Intelligence: Psychology Of Leadership	
Sydney	8 Aug 12 Aug	Benchmarking Practical Implementation To Gain Performance Excellence	
Bangkok	8 Aug 12 Aug	Developing Consultant Level Capability in Implementing ISO-14001 Environment Management Standard	
London	8 Aug 12 Aug	EMEA OnGuard User Administration and Operator	
London	8 Aug 12 Aug	Protocols & Etiquette And The Art Of Dealing With	
Ukraine	8 Aug 12 Aug	Self Management Skills	
Sydney	8 Aug 12 Aug	Strategic Planning Using the Balanced Scorecard: Turning Strategy into Reality	
KualaLumpur	14 Aug 25 Aug	The Essentials of Contracting & Contract Negotiation	
Muscat	14 Aug 18 Aug	Effective Performance Management	
Kuwait	14 Aug 18 Aug	Internal Communications Masterclass	
Manama	14 Aug 18 Aug	Strategic Planning Using the Balanced Scorecard	
SharmEl-Sheikh	14 Aug 18 Aug	Advanced Problem Solving & Decision Making	
Muscat	14 Aug 18 Aug	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	
Dubai	14 Aug 18 Aug	The Certified Competent Manager	
Casablanca	14 Aug 18 Aug	Customer Focused Management	
Bangkok	15 Aug 19 Aug	Skills For Women at Work	
HongKong	15 Aug 19 Aug	Handling Information Overload	
Ukraine	15 Aug 19 Aug	Negotiating & Dispute Resolutions	
Geneva	15 Aug 19 Aug	Dynamics of Leadership	
Lisbon	15 Aug 26 Aug	Leadership and Management - Master Class	
Rome	15 Aug 19 Aug	Process Troubleshooting and Problem Analyze and Solving	
Milan	15 Aug 19 Aug	Project Planning, Scheduling	
London	15 Aug 19 Aug	Strategy Building and Sustaining Competitive Advantage	
Madrid	15 Aug 19 Aug	Essential Supervisory Skills	
Geneva	15 Aug 26 Aug	Leadership Through The Vision of Developing and Implementing an Organizational Excellence Start	
Rome	15 Aug 19 Aug	Advanced Problem Solving & Decision Making	

City	Date	Program	€TRAINING PLAN 2022
Vienna	15 Aug 19 Aug	Key Account Management	
London	15 Aug 26 Aug	Advanced Developing Field Leaders in Industrial Security	
Kuwait	21 Aug 25 Aug	Negotiating Across Cultures	
Istanbul	21 Aug 1 Sep	Advanced Communication & Problem Solving	
Cairo	21 Aug 25 Aug	Support Services and Key Performance Indicators	
Istanbul	21 Aug 25 Aug	Public Relations Course and Negotiation Skills Influence and Persuasion	
Cairo	21 Aug 25 Aug	Succeeding as a New Manager	
SharmEl-Sheikh	21 Aug 1 Sep	Task Leadership Skills	
Cairo	21 Aug 1 Sep	The Advanced Management & Leadership Programme	
Cairo	21 Aug 25 Aug	Transformational Industrial (IR) and Employee Relations (ER) Workshop	
Cairo	21 Aug 25 Aug	Sustaining a Motivating Work Culture	
Vienna	22 Aug 26 Aug	Strategy Building and Sustaining Competitive Advantage	
Geneva	22 Aug 26 Aug	Competency Based Management	
Bangkok	22 Aug 26 Aug	Systematic Fundamentals to Construct Security Leaders Course Outline	
Paris	22 Aug 26 Aug	Security Crisis Management and Security Negotiation Skills	
Trabzon	22 Aug 26 Aug	Managing, Coordinating and Lead Proactively	
Ukraine	22 Aug 26 Aug	Negotiating Across Cultures	
London	22 Aug 2 Sep	The Essentials of Contracting & Contract Negotiation	
Amsterdam	22 Aug 26 Aug	The 5-Day Mini MBA	
Bangkok	22 Aug 26 Aug	Strategy, Risks, Negotiation & Leadership	
Sydney	22 Aug 26 Aug	The Manager as a Strategic Leader	
London	22 Aug 26 Aug	Business & Management Performance Improvement Skills	
Cairo	28 Aug 1 Sep	Enterprise Resource Planning	
Manama	28 Aug 1 Sep	High Performance: Communication, Influencing, Persuading & Negotiating	
Istanbul	28 Aug 8 Sep	Leadership and Management - Master Class	
Cairo	28 Aug 8 Sep	Advanced Communication & Problem Solving	
KualaLumpur	28 Aug 1 Sep	Leadership Excellence in Handling Pressure & Stress	
KualaLumpur	28 Aug 1 Sep	ITIL Service Lifecycle: Service Operation Training	
Istanbul	28 Aug 1 Sep	Business & Management Performance Improvement Skills	
Istanbul	28 Aug 8 Sep	Leadership Best Practices: Enhancing Leadership for Peak Performance	
Bangkok	29 Aug 2 Sep	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Ukraine	29 Aug 2 Sep	Leadership Strategic Practical Skills, Planning and Crisis Management	
Milan	29 Aug 9 Sep	Task Management Skills	
Milan	29 Aug 2 Sep	Leadership, Communication & Interpersonal Skills: Leadership through Self-Mastery	
Jakarta	29 Aug 2 Sep	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Milan	29 Aug 2 Sep	Effective People Skills	
Amsterdam	29 Aug 2 Sep	A Step-by-Step Developing Balanced Scorecards and KPIs	
Paris	29 Aug 2 Sep	Marketing Communications and Media Planning Workshop	
London	29 Aug 2 Sep	Marketing Hands-on Masterclass	
London	29 Aug 9 Sep	Quality Control Management	
Rome	29 Aug 2 Sep	Effective Performance Management	
Rome	29 Aug 2 Sep	Negotiating Across Cultures	
Cairo	4 Sep 8 Sep	Self Management Skills	
Casablanca	4 Sep 8 Sep	Essential Skills for the New Manager & Supervisor	

City	Date	Program	€ TRAINING PLAN 2022
KualaLumpur	4 Sep 8 Sep	Business Writing Skills	
Dubai	4 Sep 8 Sep	High Impact Supervisory Skills	
Cairo	4 Sep 8 Sep	Health Care Management & Administration (MHA)	
Manama	4 Sep 15 Sep	Creative Strategic IT Leadership	
Manama	4 Sep 8 Sep	Foster Teamwork & Cooperation Skills	
Boston	5 Sep 9 Sep	Workplace Mediation and Conflict Resolution Skills	
Paris	5 Sep 9 Sep	Workplace Mediation and Conflict Resolution Skills	
Geneva	5 Sep 9 Sep	Leading with Emotional Intelligence: Psychology of Leadership	
Amsterdam	5 Sep 9 Sep	General Policies for Executive Leadership, Assessment and Analysis of Challenges and Strategic Planning	
Baku	5 Sep 9 Sep	Smart Leadership: Achieving Strategy through Leadership and Innovation	
Amsterdam	5 Sep 16 Sep	Task Management Skills	
Baku	5 Sep 9 Sep	Advanced Supervisory Skills - The Supervisor Development Programme (Certified Supervisor)	
Bangkok	5 Sep 9 Sep	Writing Effective Policies & Procedures	
Sydney	5 Sep 9 Sep	Strategic Planning and Performance Evaluation for Operational Policing	
Boston	5 Sep 9 Sep	Contract Law For Non Lawyers	
Bangkok	5 Sep 9 Sep	The Middle Manager Development Program	
SharmEl-Sheikh	11 Sep 15 Sep	Talent Management & Development	
KualaLumpur	11 Sep 15 Sep	Managerial AManagerial Accounting for Non-Financial Professionals: Information for Planning, Decision Making and Control	
KualaLumpur	11 Sep 15 Sep	Management - Master Class	
KualaLumpur	11 Sep 15 Sep	Skills For Women at Work	
Kuwait	11 Sep 15 Sep	The Essentials of Contracting	
Dubai	11 Sep 15 Sep	The Complete Course on Facilities Management	
Istanbul	11 Sep 15 Sep	Business Finance Principles	
Casablanca	11 Sep 15 Sep	Developing Excellence in People Leadership	
Casablanca	11 Sep 15 Sep	Handling Information Overload	
Baku	12 Sep 16 Sep	Leadership, Innovation & Enterprise Skills	
Paris	12 Sep 16 Sep	Enterprise Resource Planning	
Amsterdam	12 Sep 23 Sep	Setting Priorities, Time Management & Stress Reduction: Managing Stress & Pressure at Work	
Geneva	12 Sep 16 Sep	The Foundation of Leadership	
London	12 Sep 16 Sep	Business Process Reengineering	
Sydney	12 Sep 16 Sep	Advanced Maintenance Management Best Practices	
Milan	12 Sep 23 Sep	Commanding Presence: Advanced Communication and Presentation Skills	
Jakarta	12 Sep 23 Sep	The Complete Course on Management & Leadership	
Rome	12 Sep 23 Sep	Advanced Communication & Problem Solving	
Baku	12 Sep 16 Sep	Leadership Skills for Top Management and Executive Hopefuls	
Dubai	18 Sep 29 Sep	Advanced High Performance Leadership	
Manama	18 Sep 22 Sep	Effective Personal Productivity	
Amman	18 Sep 22 Sep	Procurement and Supply Chain Management Best Practices - MODULE 2	
Manama	18 Sep 22 Sep	Protocols & Etiquette And The Art Of Dealing With	
Muscat	18 Sep 22 Sep	EMEA OnGuard User Administration and Operator	
Manama	18 Sep 29 Sep	The Leadership & Management Masterclass	
Istanbul	18 Sep 22 Sep	Mastering People Management & Team Leadership	
Rome	19 Sep 23 Sep	Smart Leadership: Achieving Strategy through Leadership and Innovation	
Milan	19 Sep 23 Sep	Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	

City	Date	Program	€TRAINING PLAN 2022
Barcelona	19 Sep 23 Sep	Internal Communications Masterclass	
Trabzon	19 Sep 23 Sep	Public Relations International Protocol and Events	
Barcelona	19 Sep 23 Sep	Process Troubleshooting and Problem Analyze and Solving	
Trabzon	19 Sep 23 Sep	Business Process Outsourcing - Management Skills	
HongKong	19 Sep 23 Sep	Strategic Planning, Development & Implementation	
London	19 Sep 23 Sep	Building & Managing Strategic Partnerships	
Trabzon	19 Sep 23 Sep	Legal Writing and Drafting Skills	
Ukraine	19 Sep 30 Sep	Leading with Excellence	
Madrid	19 Sep 23 Sep	Fleet Management	
Barcelona	19 Sep 23 Sep	Customer Focused Management	
CapeTown	19 Sep 23 Sep	Competency Based Management	
Cairo	25 Sep 6 Oct	Strategic Planning, Management Control & Effective Budgeting	
Amman	25 Sep 29 Sep	The Leadership Journey: Communication, Innovation & Vision	
Istanbul	25 Sep 29 Sep	Succeeding as a New Manager	
KualaLumpur	25 Sep 6 Oct	The Essentials of Contracting & Contract Negotiation	
Cairo	25 Sep 29 Sep	Decisions, Dynamics & Leadership Styles	
Amman	25 Sep 29 Sep	The Middle Manager Development Program	
Dubai	25 Sep 29 Sep	Effective Budgeting & Operational Cost Control	
Muscat	25 Sep 29 Sep	Simplification of Work Procedures	
Madrid	26 Sep 30 Sep	High Impact Supervisory Skills	
London	26 Sep 30 Sep	Business Process Reengineering	
Milan	26 Sep 30 Sep	Negotiation and Conflict Management in Organizations	
Boston	26 Sep 7 Oct	Task Management Skills	
Geneva	26 Sep 30 Sep	Building Personal Leadership Skills : Creating Stronger Relationships for a Stronger Organisation	
Paris	26 Sep 30 Sep	Successful Management for Business Achievement - The 5-Day MBA	
Baku	26 Sep 30 Sep	Strategic Leadership: Develop the Future Vision, Prepare and Achieve the Administrative Plans	
Munich	26 Sep 30 Sep	Marketing Hands-on Masterclass	
Lisbon	26 Sep 30 Sep	Evaluating Performance & Quality Control on Employees	
London	26 Sep 30 Sep	Advanced Problem Solving & Decision Making	
Trabzon	26 Sep 30 Sep	Dynamics of Leadership	
Manama	2 Oct 6 Oct	The Complete Course on Facilities Management	
Cairo	2 Oct 6 Oct	Strategic Crisis Management	
Amman	2 Oct 6 Oct	Developing Personal Effectiveness with Positive Skills	
SharmEl-Sheikh	2 Oct 6 Oct	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	
Amman	2 Oct 6 Oct	HACCP - Advanced (level 4)	
Amman	2 Oct 6 Oct	Essential Skills for the New Manager & Supervisor	
Dubai	2 Oct 6 Oct	Leading High Performing Teams	
Istanbul	2 Oct 6 Oct	Data Center Design and Operation	
Trabzon	3 Oct 7 Oct	Advanced Problem Solving & Decision Making	
Trabzon	3 Oct 7 Oct	Authentic Leadership: Courage, Coaching & Ethics	
Paris	3 Oct 7 Oct	Total Quality Management (TQM) & Theory of Constraints (TOC)	
Rome	3 Oct 7 Oct	Advanced Presentation Skills	
Rome	3 Oct 7 Oct	Health Care Management & Administration (MHA)	
Baku	3 Oct 7 Oct	The Senior Secretary Development Programme (Professional Certificate)	
Trabzon	3 Oct 7 Oct	Strategic Thinking & Business Planning	
Jakarta	3 Oct 7 Oct	Business Process Modeling (BPM)	

City	Date	Program	€ TRAINING PLAN 2022
Milan	3 Oct - 7 Oct	Leadership, Creativity and Peak Performance	
Vienna	3 Oct - 7 Oct	Media Management in Crisis Communications	
Rome	3 Oct - 7 Oct	Talent Management & Development	
Rome	3 Oct - 7 Oct	Sustaining a Motivating Work Culture	
Milan	3 Oct - 14 Oct	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	
Dubai	9 Oct - 13 Oct	Systematic Fundamentals to Construct Security Leaders Course Outline	
Istanbul	9 Oct - 13 Oct	International Development	
SharmEl-Sheikh	9 Oct - 13 Oct	Health Care Management & Administration (MHA)	
Manama	9 Oct - 13 Oct	Mastering Training Needs Analysis and Training Evaluation & Maximising Training ROI	
Muscat	9 Oct - 13 Oct	Business Process Modeling (BPM)	
KualaLumpur	9 Oct - 13 Oct	Strategic Change Management for HR Professionals	
Cairo	9 Oct - 13 Oct	Leadership Strategic Practical Skills, Planning and Crisis Management	
SharmEl-Sheikh	9 Oct - 13 Oct	Foster Teamwork & Cooperation Skills	
Manama	9 Oct - 13 Oct	Skills For Women at Work	
Muscat	9 Oct - 13 Oct	Business Process Reengineering	
Paris	10 Oct - 14 Oct	Advanced Presentation Skills	
Baku	10 Oct - 14 Oct	Excellence and Creativity in Asset. and Property Management	
Tbilisi	10 Oct - 21 Oct	The Oxford Advanced Management & Leadership Program	
Jakarta	10 Oct - 14 Oct	Benchmarking Practical Implementation To Gain Performance Excellence	
Tbilisi	10 Oct - 14 Oct	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	
Tbilisi	10 Oct - 21 Oct	Leading with Excellence	
Paris	10 Oct - 21 Oct	The Essentials of Contracting & Contract Negotiation	
Lisbon	10 Oct - 14 Oct	Enterprise Resource Planning	
Madrid	10 Oct - 21 Oct	The Advanced Management & Leadership Programme	
Tbilisi	10 Oct - 14 Oct	Strategic Healthcare Management	
Rome	10 Oct - 14 Oct	Finance for Managers	
Lisbon	10 Oct - 14 Oct	The Training Analyst	
Trabzon	10 Oct - 14 Oct	TQM & Continuous Improvement Implementation	
Tbilisi	10 Oct - 14 Oct	DEVELOPING EXECUTIVE SKILLS USING EMOTIONAL INTELLIGENCE, ANALYTICAL MIND & CREATIVE SENSE	
Manama	16 Oct - 20 Oct	Business Process Reengineering	
SharmEl-Sheikh	16 Oct - 20 Oct	Evaluating Performance & Quality Control on Employees	
Muscat	16 Oct - 20 Oct	Implementing Business Process Improvement and Understanding Essential Quality Tools	
Istanbul	16 Oct - 20 Oct	The Professional Certified Office Manager Program	
Istanbul	16 Oct - 20 Oct	Managerial Accounting for Non-Financial Professionals: Information for Planning, Decision Making and Control	
Istanbul	16 Oct - 20 Oct	Corporate Social Responsibility	
Amman	16 Oct - 20 Oct	Customer Satisfaction Improvement Action Planning	
Cairo	16 Oct - 27 Oct	Leadership and Management - Master Class	
Manama	16 Oct - 20 Oct	Evaluating Performance & Quality Control on Employees	
Baku	17 Oct - 21 Oct	International Development	
London	17 Oct - 28 Oct	Commanding Presence: Advanced Communication and Presentation Skills	
Rome	17 Oct - 21 Oct	Transformational Industrial (IR) and Employee Relations (ER) Workshop	
CapeTown	17 Oct - 21 Oct	Managerial Accounting for Non-Financial Professionals: Information for Planning, Decision Making and Control	
Munich	17 Oct - 21 Oct	Excellence and Creativity in Asset. and Property Management	
HongKong	17 Oct - 21 Oct	Maintenance & Reliability Best Practices: Lowering Life Cycle Cost Equipment	

City	Date	Program	€TRAINING PLAN 2022
London	17 Oct 28 Oct	Task Leadership Skills	
London	17 Oct 28 Oct	The Oxford Advanced Management Program	
Boston	17 Oct 21 Oct	Supervisory Skills And Development of leadership	
London	17 Oct 21 Oct	Strategic Planning, Communication, Measurement & Implementation	
Jakarta	17 Oct 21 Oct	Security Crisis Management and Security Negotiation Skills	
Jakarta	17 Oct 21 Oct	Inspirational Leadership: Strategy, Culture and Change	
Dubai	23 Oct 27 Oct	Supply Chain Management - Level 1	
Manama	23 Oct 3 Nov	The Strategy Challenge	
Kuwait	23 Oct 3 Nov	Advanced Developing Field Leaders in Industrial Security	
Dubai	23 Oct 27 Oct	A Step-by-Step Developing Balanced Scorecards and KPIs	
Manama	23 Oct 3 Nov	Electronic Document Management Systems (EDMS)	
Casablanca	23 Oct 27 Oct	Leadership, Influence & Trust - Creating Professional Strategies	
Cairo	23 Oct 27 Oct	Authentic Leadership: Courage, Coaching & Ethics	
Cairo	23 Oct 3 Nov	Quality Control Management	
Paris	24 Oct 28 Oct	Managing the Image of your Organization or Department	
London	24 Oct 28 Oct	Achieving Leadership Excellence	
Geneva	24 Oct 28 Oct	The Leadership Journey: Communication, Innovation & Vision	
Milan	24 Oct 28 Oct	Identifying & Reducing Wasteful Practices	
Geneva	24 Oct 28 Oct	ISO 31000 Risk Manager	
London	24 Oct 28 Oct	Planning, Follow-Up, Leadership and Developing an Innovative Work Environment	
Milan	24 Oct 28 Oct	ICALS International Certificate in Advanced Leadership Skills	
Jakarta	24 Oct 28 Oct	The Complete Course on Management (Certified Manager)	
Milan	24 Oct 28 Oct	Business Analysis	
London	24 Oct 28 Oct	HACCP - Advanced (level 4)	
Trabzon	24 Oct 28 Oct	Strategic Planning, Development & Implementation	
Trabzon	24 Oct 28 Oct	Leadership, Influence & Trust - Creating Professional Strategies	
Paris	24 Oct 4 Nov	Advanced Strategic Planning and Implementation of Strategic Plans for Institutional Excellence (EFQM)	
Kuwait	30 Oct 10 Nov	Quality Control Management	
Cairo	30 Oct 3 Nov	A Step-by-Step Developing Balanced Scorecards and KPIs	
Muscat	30 Oct 3 Nov	Advanced Problem Solving & Decision Making	
SharmEl-Sheikh	30 Oct 3 Nov	Integrated Skills In Public Relations	
Manama	30 Oct 3 Nov	Leadership Strategic Practical Skills, Planning and Crisis Management	
Istanbul	30 Oct 3 Nov	The Complete Course on Management (Certified Manager)	
SharmEl-Sheikh	30 Oct 3 Nov	Strategic Planning and Performance Evaluation for Operational Policing	
Istanbul	30 Oct 10 Nov	The Complete Course on Leadership (Certified Leader)	
Geneva	31 Oct 4 Nov	Successful Planning, Organizing & Delegating	
Barcelona	31 Oct 4 Nov	Supply Chain Management - Level 1	
Paris	31 Oct 4 Nov	Sales and Operations Planning Integrating the Business	
Boston	31 Oct 11 Nov	Strategic Planning, Management Control & Effective Budgeting	
Milan	31 Oct 4 Nov	Advanced supervisory skills and enhance the creative environment at work	
Ukraine	31 Oct 4 Nov	Effective Personal Productivity	
Paris	31 Oct 4 Nov	Developing Consultant Level Capability in Implementing ISO-14001 Environment Management Standard	
Munich	31 Oct 4 Nov	Advanced Negotiation Skills: Mastering Negotiation Skills	
Jakarta	31 Oct 11 Nov	The Strategic Leader: Strategic Planning, Negotiation & Conflict Management	

City	Date	Program	€ TRAINING PLAN 2022
Baku	31 Oct 4 Nov	BCS: Building Customer Centric Organization	
London	31 Oct 11 Nov	The Advanced Management & Leadership Programme	
Istanbul	6 Nov 10 Nov	Planning, Follow-Up, Leadership and Developing an Innovative Work Environment	
Casablanca	6 Nov 10 Nov	Documents and Records Management	
Dubai	6 Nov 17 Nov	Leadership Mastery: Realising your Leadership Potential through Self Discovery	
Kuala Lumpur	6 Nov 10 Nov	Effective Time, Task & Plan and Organize Work	
Kuwait	6 Nov 17 Nov	Advanced Strategic Planning and Implementation of Strategic Plans for Institutional Excellence (EFQM)	
SharmEl-Sheikh	6 Nov 10 Nov	Developing Excellence in People Leadership	
Muscat	6 Nov 10 Nov	ITIL Service Lifecycle: Service Operation Training	
Istanbul	6 Nov 10 Nov	Essential Supervisory Skills	
Muscat	6 Nov 10 Nov	Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	
Manama	6 Nov 17 Nov	The Oxford Advanced Management Program	
SharmEl-Sheikh	6 Nov 10 Nov	Implementing Quality Assurance & TQM in Service Departments or Industry	
London	7 Nov 11 Nov	Effective People Skills	
Dusseldorf	7 Nov 18 Nov	Strategic and Planning Management	
Tbilisi	7 Nov 11 Nov	BCS: Building Customer Centric Organization	
Trabzon	7 Nov 18 Nov	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	
London	7 Nov 11 Nov	Health Care Management & Administration (MHA)	
London	7 Nov 11 Nov	Managing Meetings And Multiple Tasks, Priorities & Deadlines Prioritize Crucial Tasks, Manage Demands, Reduce Pressure	
Geneva	7 Nov 11 Nov	General Services and Facilities Management	
Trabzon	7 Nov 11 Nov	Managing the Image of your Organization or Department	
Dusseldorf	7 Nov 11 Nov	Planning, Organizing & Controlling Projects	
Trabzon	7 Nov 11 Nov	Strategic Planning Using the Balanced Scorecard	
Lisbon	7 Nov 11 Nov	Supply Chain Management - Level 1	
Muscat	13 Nov 17 Nov	Managing Business Risk	
Istanbul	13 Nov 17 Nov	Advanced Supervisory Skills - The Supervisor Development Programme (Certified Supervisor)	
Cairo	13 Nov 24 Nov	10 Tools for Highly Effective Managers	
Cairo	13 Nov 17 Nov	Business System Analysis: Discovering, Analysis, Modelling & Specifying User Requirements (Certified Business System Analyst)	
Kuwait	13 Nov 24 Nov	Advanced Strategic Management & Leadership	
Casablanca	13 Nov 17 Nov	The Senior Secretary Development Programme (Professional Certificate)	
Amman	13 Nov 17 Nov	Strategic Planning, Development & Implementation	
Istanbul	13 Nov 17 Nov	Leadership, Critical Thinking and Innovation: Igniting Creativity for Workplace Excellence	
Muscat	13 Nov 17 Nov	Cost Accounting Techniques & Skills For Businesses & Industries	
Manama	13 Nov 17 Nov	Integrated Skills In Public Relations	
Geneva	14 Nov 18 Nov	The Middle Manager Development Programme: Creating Future Leaders	
HongKong	14 Nov 18 Nov	Preparation for Project Management Professional (PMP)	
Rome	14 Nov 18 Nov	Fleet Management	
Trabzon	14 Nov 18 Nov	Marketing Hands-on Masterclass	
Amsterdam	14 Nov 18 Nov	Media Management in Crisis Communications	
Geneva	14 Nov 25 Nov	The Complete Course on Management & Leadership	
Geneva	14 Nov 18 Nov	A Step-by-Step Developing Balanced Scorecards and KPIs	
Ukraine	14 Nov 25 Nov	Task Management Skills	
Singapore	14 Nov 18 Nov	TQM & Continuous Improvement Implementation	
Geneva	14 Nov 25 Nov	Creative Strategic IT Leadership	

City	Date	Program	€TRAINING PLAN 2022
Vienna	14 Nov 25 Nov	Leading Under Pressure: Managing Organisational & Personal Crises	
London	14 Nov 25 Nov	Leadership Mastery: Realising your Leadership Potential through Self Discovery	
Muscat	20 Nov 24 Nov	Managing, Coordinating and Lead Proactively	
KualaLumpur	20 Nov 1 Dec	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	
Dubai	20 Nov 24 Nov	Mastering People Management & Team Leadership	
SharmEl-Sheikh	20 Nov 24 Nov	Strategic Crisis Management: Planning for Unexpected Challenges	
Istanbul	20 Nov 24 Nov	Structural Design for Non-Structural Engineers	
Manama	20 Nov 24 Nov	Advanced Maintenance Management Best Practices	
Cairo	20 Nov 24 Nov	Succeeding as a New Manager	
Muscat	20 Nov 24 Nov	Public Relations International Protocol and Events	
KualaLumpur	20 Nov 24 Nov	Managing Employee Performance, Behaviour & Attitudes	
London	21 Nov 25 Nov	The 5-Day Mini MBA	
Milan	21 Nov 25 Nov	Digitization and File Management	
Paris	21 Nov 25 Nov	Strategy Building and Sustaining Competitive Advantage	
Amsterdam	21 Nov 25 Nov	Effective Time, Task & Plan and Organize Work	
Rome	21 Nov 2 Dec	The Management & Leadership Development Program	
Paris	21 Nov 25 Nov	Mastering People Management & Team Leadership	
Ukraine	21 Nov 25 Nov	Business Process Reengineering	
Milan	21 Nov 25 Nov	The Middle Manager Development Program	
Trabzon	21 Nov 25 Nov	Leadership, Creativity and Peak Performance	
Singapore	21 Nov 25 Nov	The Oxford Leadership Seminar	
Geneva	21 Nov 25 Nov	Advanced Maintenance Management Best Practices	
London	21 Nov 25 Nov	Supply Chain Management - Level 1	
Muscat	27 Nov 1 Dec	Negotiating Across Cultures	
Manama	27 Nov 1 Dec	The Leadership Challenge: Inspire, Enable and Encourage	
Dubai	27 Nov 8 Dec	The Leadership & Management Masterclass	
Muscat	27 Nov 1 Dec	Self Management Skills	
Casablanca	27 Nov 1 Dec	Effective Performance Management Systems	
KualaLumpur	27 Nov 1 Dec	Media Management in Crisis Communications	
Cairo	27 Nov 1 Dec	Supply Chain Management - Level 1	
Cairo	27 Nov 1 Dec	Documents and Records Management	
Cairo	27 Nov 1 Dec	Strategic Planning, Communication, Measurement & Implementation	
Paris	28 Nov 2 Dec	Foster Teamwork & Cooperation Skills	
Tbilisi	28 Nov 2 Dec	Excellence and Creativity in Asset. and Property Management	
Lisbon	28 Nov 2 Dec	Excellence, Creativity and Supervision in The Management of Public Services	
Sydney	28 Nov 2 Dec	Marketing Hands-on Masterclass	
Vienna	28 Nov 2 Dec	Driving Business Performance with Social Media for Motivation of Employees	
London	28 Nov 2 Dec	Simplification of Work Procedures	
Geneva	28 Nov 2 Dec	The Leadership Challenge : Inspired, Enable & Encourage	
Tbilisi	28 Nov 2 Dec	Fleet Management	
Bangkok	28 Nov 9 Dec	Task Management Skills	
Baku	28 Nov 2 Dec	Sales and Operations Planning Integrating the Business	
London	28 Nov 2 Dec	Strategic Change Management for HR Professionals	
Barcelona	28 Nov 2 Dec	The Foundation of Leadership	
CapeTown	28 Nov 2 Dec	Legal Writing and Drafting Skills	
Paris	28 Nov 2 Dec	Leading with Emotional Intelligence: Psychology of Leadership	

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Cairo	4 Dec 8 Dec	Structural Design for Non-Structural Engineers	
Istanbul	4 Dec 8 Dec	Finance for Managers	
Manama	4 Dec 15 Dec	Understanding Human Performance	
Cairo	4 Dec 8 Dec	Advanced Communication and Interpersonal Skills	
Muscat	4 Dec 8 Dec	Retail Management	
Muscat	4 Dec 8 Dec	Leading High Performing Teams	
Istanbul	4 Dec 8 Dec	CIPP Certified International Procurement Professional	
Manama	4 Dec 8 Dec	Essential Skills for the New Manager & Supervisor	
Casablanca	4 Dec 8 Dec	Business Strategy Management	
London	5 Dec 9 Dec	Digitization and File Management	
Bangkok	5 Dec 9 Dec	Protocols & Etiquette And The Art Of Dealing With	
Singapore	5 Dec 9 Dec	Effective Performance Management	
Lisbon	5 Dec 9 Dec	HACCP - Advanced (level 4)	
Baku	5 Dec 16 Dec	Creative Strategic IT Leadership	
London	5 Dec 9 Dec	Advanced Maintenance Management Best Practices	
Boston	5 Dec 9 Dec	The Essentials of Contracting	
Jakarta	5 Dec 9 Dec	General Services and Facilities Management	
Rome	5 Dec 9 Dec	Support Services and Key Performance Indicators	
Paris	5 Dec 9 Dec	Strategy, Risks, Negotiation & Leadership	
Madrid	5 Dec 9 Dec	Total Quality Management (TQM) & Theory of Constraints (TOC)	
Bangkok	5 Dec 9 Dec	Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	
Boston	5 Dec 9 Dec	The Leadership Challenge: Inspire, Enable and Encourage	
Dubai	11 Dec 15 Dec	Procurement and Supply Chain Management Best Practices - MODULE 2	
Cairo	11 Dec 15 Dec	Decision Making using Statistical Process Control	
Amman	11 Dec 22 Dec	The Advanced Management & Leadership Programme	
Istanbul	11 Dec 15 Dec	Self Management Skills	
Cairo	11 Dec 15 Dec	Motivating, Coaching, Counselling & Mentoring: Practical Tools for Effective Leadership & Develop Talent	
Amman	11 Dec 15 Dec	Judicial Arbitration	
Amman	11 Dec 15 Dec	Succeeding as a New Manager	
Istanbul	11 Dec 15 Dec	Strategic Planning and Performance Evaluation for Operational Policing	
Casablanca	11 Dec 15 Dec	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Tbilisi	12 Dec 16 Dec	Total Quality Management (TQM) & Theory of Constraints (TOC)	
Boston	12 Dec 16 Dec	Decisions, Dynamics & Leadership Styles	
HongKong	12 Dec 23 Dec	Award in Customer Service	
Vienna	12 Dec 16 Dec	Building & Managing Strategic Partnerships	
Singapore	12 Dec 16 Dec	Business Strategy Management	
Ukraine	12 Dec 16 Dec	Support Services and Key Performance Indicators	
Vienna	12 Dec 16 Dec	Marketing Communications and Media Planning Workshop	
Paris	12 Dec 16 Dec	Advanced Executive Secretarial and Excellence in The Art of Dialogue And Communication Power	
Jakarta	12 Dec 16 Dec	Developing Executive Skills Using Emotional Intelligence, Analytical Mind & Creative Sense	
Baku	12 Dec 16 Dec	Enterprise Resource Planning	
Lisbon	12 Dec 23 Dec	Leading with Excellence	
KualaLumpur	18 Dec 22 Dec	Leading with Confidence: Managing and Building Confidence through Communications	
Manama	18 Dec 22 Dec	The Complete Course on Management (Certified Manager)	

City	Date	Program	€TRAINING PLAN 2022
Dubai	18 Dec 22 Dec	The Leadership Journey: Communication, Innovation & Vision	
KualaLumpur	18 Dec 22 Dec	Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables (Certified Planner)	
Amman	18 Dec 22 Dec	Key Account Management	
Casablanca	18 Dec 22 Dec	The Virtual Leader: Developing & Leading Teams	
Manama	18 Dec 22 Dec	Succeeding as a New Manager	
KualaLumpur	18 Dec 22 Dec	Strategic Planning Using the Balanced Scorecard: Turning Strategy into Reality	
Cairo	18 Dec 22 Dec	Competency Based Management	
Barcelona	19 Dec 23 Dec	Strategic Crisis Management: Planning for Unexpected Challenges	
Trabzon	19 Dec 23 Dec	Developing Excellence in People Leadership	
Lisbon	19 Dec 23 Dec	Essential Leadership Skills for Supervisors & Managers	
Trabzon	19 Dec 23 Dec	Strategic Planning, Communication, Measurement & Implementation	
London	19 Dec 23 Dec	Negotiating & Dispute Resolutions	
Ukraine	19 Dec 23 Dec	The Essentials of Contracting	
London	19 Dec 23 Dec	Effective Personal Productivity	
London	19 Dec 30 Dec	The Management & Leadership Development Program	
Trabzon	19 Dec 23 Dec	Leadership, Communication & Interpersonal Skills: Leadership through Self-Mastery	
Paris	19 Dec 23 Dec	The Complete Course on Facilities Management	
Tbilisi	19 Dec 23 Dec	The 5-Day Mini MBA	
Jakarta	19 Dec 23 Dec	Smart Leadership: Achieving Strategy through Leadership and Innovation	
Milan	19 Dec 30 Dec	Achieving Career Success: Breakthrough Strategies for Workplace Excellence	
Istanbul	25 Dec 29 Dec	Strategic Planning, Development & Implementation	
Casablanca	25 Dec 29 Dec	Talent Management & Development	
KualaLumpur	25 Dec 29 Dec	The Middle Manager Development Program	
Cairo	25 Dec 29 Dec	Dynamics of Leadership	
Cairo	25 Dec 29 Dec	Security Crisis Management and Security Negotiation Skills	
Cairo	25 Dec 29 Dec	CIPP Certified International Procurement Professional	
Manama	25 Dec 29 Dec	Effective Self Management	
Kuwait	25 Dec 29 Dec	Public Relations International Protocol and Events	
KualaLumpur	25 Dec 29 Dec	Developing Excellence in People Leadership	
Boston	26 Dec 30 Dec	Protocols & Etiquette And The Art Of Dealing With	
Geneva	26 Dec 30 Dec	Systematic Fundamentals to Construct Security Leaders Course Outline	
Milan	26 Dec 30 Dec	Best Practice in Planning & Organizing	
Madrid	26 Dec 30 Dec	Strategy Building and Sustaining Competitive Advantage	
Ukraine	26 Dec 30 Dec	Simplification of Work Procedures	
London	26 Dec 30 Dec	Procurement and Supply Chain Management Best Practices - MODULE 2	
Amsterdam	26 Dec 30 Dec	Business & Management Performance Improvement Skills	
Boston	26 Dec 6 Jan	Achieving Career Success: Breakthrough Strategies for Workplace Excellence	
London	26 Dec 30 Dec	Transformational Industrial (IR) and Employee Relations (ER) Workshop	
Munich	26 Dec 30 Dec	Simplification of Work Procedures	
Barcelona	26 Dec 6 Jan	Effective Leadership: Transforming your Mind and Enhancing Communication Skills	