

€ TRAINING

Internal Auditor - ISO 45001:2018



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Introduction:

Help participants understand the key requirements, structure, and benefits of ISO 45001:2018
Deliver sufficient analysis for the effective implementation of ISO 45001:2018 OH&S management system
Provide the key internal auditing techniques to plan, conduct, and follow-up OH&S auditing activities that add real value

Course Objectives:

At the end of this course, the participants will be able to:

- Demonstrate the importance and benefits of an ISO 45001:2018 OHSMS
- Demonstrate knowledge of the structure and key requirements of ISO 45001:2018
- Interpret ISO 45001:2018 requirements for audit application
- Gain the skills to plan, conduct, report, and follow up an audit in accordance with ISO 45001:2018 in any auditing situation
- Explain the role of an internal auditor to plan, conduct, report, and follow up an audit in accordance with ISO 45001:2018
- Establish and plan the activities of an audit team
- Communicate effectively with the auditee and audit client
- Organize and direct audit team members
- Prepare and complete the internal audit report
- Use remote auditing methods

Targeted Audience:

- Occupational health & safety managers/consultants
- Those who wish to understand ISO 45001:2018 and its application
- Anyone involved in the planning, implementing, maintaining, supervising, or auditing of an ISO 45001:2018 standard
- Those starting their career as auditors in occupational health & safety management

Course Outlines:

Unit 1: Overview of ISO 45001:2018

- What is ISO 45001?
- The purpose of ISO 45001
- Advantages of ISO 45001
- ISO 45001 System

Unit 2: Layout & updates of OH&S management system

- ISO 45001:2018 Structure
- ISO 45001 Processes
- OH&S management system changes

- ISO 45001 vs. OHSAS 18001
- ISO 45001 & OHSAS 18001 comparison matrix
- Clauses 1 & 2

Unit 3: Key Terms & Definitions

- Terms related to Organization and Leadership
- Terms related to Planning
- Terms related to Support and Operation
- Terms related to performance evaluation and improvement
- Terms related to Audit

Unit 4: Context of the organization

- Understanding the organization and its context
- Understanding the needs and expectations of workers & other interested parties
- Determining the scope of the Occupational Health and safety management systems
- Occupational health and safety management systems

Unit 5: Leadership and worker participation

- Leadership and commitment
- OH&S Policy
- Organizational roles, responsibilities, and authorities
- Consultation and participation of workers

Unit 6: Planning

- Actions to address risks and opportunities
- OH&S objectives and planning to achieve them

Unit 7: Support

- Resources
- Competence
- Awareness
- Communication
- Documented information

Unit 8: Operation

- Operational planning and control
- Emergency Preparedness and response

Unit 9: Performance Evaluation

- Internal audit
- Management review

Unit 10: Improvement

- General
- Incident, nonconformity, and corrective action
- Continual Improvement