



ISO Business Continuity Management  
System 22301 Lead Auditor





# ISO Business Continuity Management System 22301 Lead Auditor

## Introduction

Organizations today aim to become certified against ISO 22301 to demonstrate commitment to business continuity and ensure that disruptive incidents are identified and appropriately addressed, ensuring that the management system is continuously improved. This is due to the rising number of disruptions and the unpredictable nature of disasters of any kind natural, occupational, information security, as well as their increasing frequency and frequency. You will receive formal and independent validation of your personal skills by earning certification as an auditor, which entitles you to perform BCMS audits for a certifying authority.

The ISO 22301 Lead Auditor training course in recognition of the value of an efficient audit and the strategies employed to perform one successfully. You can learn the information and abilities necessary to organize and conduct out audits in accordance with ISO 19011 and the certification procedure in accordance with ISO/IEC 17021-1 by enrolling in this training course.

You will be able to learn about the business continuity management system and audit techniques through interactive sessions, explanatory information, exercises, and discussion questions. You will also be competent to perform a BCMS audit by using widely accepted audit principles, procedures, and techniques, as well as to manage an audit program and an audit team.

You can take the exam after taking the training course, and if you pass, you can apply for the Certified ISO 22301 Lead Auditor" credential. Your ability to audit organizations in accordance with ISO 22301 regulations and auditing best practices will be demonstrated by the internationally recognized Certified ISO 22301 Lead Auditor" certificate.

## Course Objectives

At the end of this course, participants will be able to:

- Describe the core ideas and guidelines of a business continuity management system BCMS based on ISO 22301.
- Interpret the ISO 22301 requirements for a BCMS from the perspective of an auditor
- Determine whether the BCMS complies with ISO 22301 requirements in accordance with the basic audit ideas and principles.
- Plan, carry out, and conclude an ISO 22301 compliance audit in accordance with ISO/IEC 17021-1 regulations, ISO 19011 principles, and other auditing best practices.
- Control an ISO 22301 auditing program

## Targeted Audience

- Auditors that are interested in conducting and leading business continuity management system BCMS audits
- Managers or consultants that want to learn how to conduct a business continuity management system audit
- Individuals in charge of maintaining an organization's compliance with the BCMS requirements
- Those with technical expertise attempting to get ready for the BCM audit
- Business continuity management industry experts

## Course Outline:

## Unit 1: Introduction to business continuity management system BCMS and ISO 22301

- Training program goals and elements
- Standards and governing structures
- Accreditation procedure
- Basic guidelines for business continuity
- Continuity management solution for businesses BCMS

## Unit 2: Audit principles, preparation, and initiation of an audit

- Basic auditing ideas and principles
- The effect of technology and trends in auditing
- Data-driven auditing
- Auditing based on risk
- Exam feasibility
- 1st stage audit

## Unit 3: On-site audit activities

- Getting ready for stage 2 audit on-site audit
- 2nd stage audit
- During the audit, communication
- Auditing techniques
- Planning audit test procedures

## Unit 4: Closing of the audit

- Writing reports on audit findings and nonconformities
- Audit records and quality assurance
- Completing the audit
- Auditor evaluation of action plans
- The initial audit and beyond
- Directing a program for internal audits
- Completion of the training program

## Unit 5: Certification Exam