



ISO 37001 : ABMS Lead Auditor



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Introduction

ISO 37001: ABMS Lead Auditor Bribery is one the most exceedingly bad and complex issues in businesses, and it harms seriously the worldwide economy. Unscrupulous honours such as bribery and debasement can be experienced by any sort of commerce notwithstanding its range of operation or estimate and in the event that not combatted viably can turn into the standard. The universally recognized ISO 37001: Against - Bribery Management Framework ABMS Standard is a vital instrument to help businesses set up, execute, keep up and progress an against - bribery compliance program and make strides risk evaluation. Gain the information and aptitudes to review a company's Against - Bribery Administration Frameworks with our Lead Inspector ISO 37001 preparing course.

Course Objectives

At the end of this course the participants will be able to:

- Learn the significance and benefits of an ISO 37001: ABMS.
- Demonstrate information on the structure and key prerequisites of ISO 37001.
- Gain the abilities to viably arrange, conduct, report and take after up a review in understanding ISO 37001.
- Establish and arrange the exercises of a review group, compose and coordinate review group members.
- Communicate viably with the auditee and review client.

Targeted Audience

- Those who wish to get it ISO 37001 and its application.
- Company proprietors and best management.
- Anyone included within the arranging, actualizing, keeping up, supervising, or inspecting of an ISO 37001: against - bribery management system.

Course Outline

Unit 1: Awareness & Context of Organization

- What is a management anti - bribery system
- Who can use ISO 37001?
- ISO 37001 structure?
- ISO 37001 Certification & Training.
- Introduction.
- Scope.
- Normative references.
- Terms and definitions.
- Understanding the organization and its context.
- Understanding the needs and expectations of stakeholders.
- Determining the scope of the anti - bribery management.
- Anti - bribery management system.
- Bribery risk assessment.

Unit 2: Leadership & Planning

- Leadership and commitment.
- Policy.
- Organizational roles, responsibilities and authorities.
- Anti - bribery Policy.

Unit 3: Support & Operation

- Resource.
- Competence.
- Awareness and training.
- Communication.
- Documented information.
- Operational planning and control.
- Due diligence.
- Financial controls.
- Non - financial controls.
- Implementation of anti - bribery controls by controlled organizations and by business associates.
- Anti - bribery commitments.
- Gifts, hospitality, donations and similar benefits.
- Managing inadequacy of anti - bribery controls.
- Raising concerns.
- Investigating and dealing with bribery.

Unit 4: Performance evaluation & Improvement

- Monitoring, measurement, analysis and evaluation.
- Internal audit.
- Management review.
- Nonconformity and corrective action.

Unit 5: Contents: Lead Auditor

- What is an audit?
- Why Audit?
- Audit Types.

Unit 6: Audit steps & programme

- Performing Activities.
- Audit Plan.
- Developing Checklists.
- Opening Meeting.
- Conducting the Audit.
- Recording Results.
- Non - Conformities & Non - Compliances.
- Closing Meeting s .
- Audit Report.
- Audit Follow - up.
- Establishing the audit programme objectives.

- Identifying and evaluating audit programme risks and opportunities.
- Process flow for the management of an audit programme.
- Managing an audit programme.
- Audit programme Implementation.
- Monitoring audit programme.
- Improving audit programme.

Unit 7: Accreditation & Certification and Auditor's Performance

- Accreditation & Certification Bodies.
- Certification Process.
- Auditor's Quality.
- The Auditors conduct.
- Auditor's Code Conduct.
- Auditor Characteristics.
- Auditor's personal behavior.
- Auditee's conduct.
- Selecting the audit team members.
- Skills of audit team leaders.
- How to evaluate an Auditor.
- Maintaining and improving auditor competence.
- Unit 8: Psychological factors during an audit
- Attitudes and relationships.
- Obstacles and communication.
- Space and Time issues.
- Body language.
- Cultural factors.
- Principles of Listening.
- The Interview Steps.

Unit 9: Audit tips and techniques

- Tips to trained auditor.
- Question Technique.
- Competence of the audit programme manager.

Unit 10: Exam & Certification

- Exam for ISO 37001: Lead auditor.
- ISO 37001: Lead Auditor Certificate.