

€ TRAINING

Leadership and Educational Management





Leadership and Educational Management

Introduction:

In the dynamic landscape of education, effective leadership and management are crucial for fostering positive learning environments, driving institutional growth, and achieving educational excellence. This 5-day training course on Leadership and Educational Management is designed to equip participants with the skills and knowledge necessary to lead educational institutions effectively.

Course Objectives:

At the end of this course the participants will be able to:

- Understand key concepts of educational leadership and management.
- Develop strategies for effective communication and team building.
- Implement best practices for curriculum development and assessment.
- Apply principles of organizational management and change.
- Cultivate ethical leadership and decision-making in an educational context.

Targeted Audience:

- School principals and administrators
- Education policymakers
- Department heads and coordinators
- Teachers aspiring to leadership roles
- Individuals interested in educational management

Course Outlines:

Unit 1: Foundations of Educational Leadership

- Defining educational leadership and its significance
- Differentiating between leadership and management in education
- Exploring leadership styles and their impact on educational institutions
- Analyzing the role of emotional intelligence in effective leadership
- Case studies: Exemplary educational leaders and their achievements

Unit 2: Effective Communication and Team Building

- The importance of effective communication in educational leadership
- Strategies for fostering positive communication among stakeholders

- Building and leading effective teams in educational settings
- Conflict resolution and collaboration techniques
- Role-play exercises: Communication and team-building scenarios

Unit 3: Curriculum Development and Assessment

- Principles of curriculum development and alignment with educational goals
- Differentiating between curriculum, instruction, and assessment
- Integrating technology and innovation into curriculum design
- Adapting curriculum to diverse learner needs and learning styles
- Workshop: Developing a sample curriculum plan

Unit 4 : Assessment Strategies for Educational Leaders

- Understanding formative and summative assessment approaches
- Aligning assessment with learning objectives and outcomes
- Using data-driven decision-making for continuous improvement
- Addressing challenges and ethical considerations in assessment
- Case-based discussions: Analyzing assessment scenarios

Unit 5: Organizational Management and Change

- Organizational structures and their impact on educational institutions
- Resource allocation and budget management in schools
- Time management and prioritization for educational leaders
- Creating a positive school culture and climate
- Group activity: Designing an effective school management plan