

# € TRAINING

Leadership Excellence and Integrated  
Management Systems



23 - 27 December 2024  
Kuala Lumpur (Malaysia)



# Leadership Excellence and Integrated Management Systems

REF: M2239 DATE: 23 - 27 December 2024 Venue: Kuala Lumpur (Malaysia) - Fee: 5300 Euro

## Introduction:

This training program offers participants a comprehensive understanding of effective leadership practices and the implementation of integrated management systems. It emphasizes the alignment of leadership principles with the strategic integration of management processes for sustainable success.

## Program Objectives:

At the end of this program, the participants will be able to:

- Understand the importance of integrated leadership and management in achieving organizational success.
- Analyze and evaluate existing administrative systems and identify problems and opportunities for improvement.
- Develop plans and strategies to improve administrative systems and implement them in an effective manner.
- Develop the leadership skills needed to successfully manage organizations and teams.
- Analyze data and reports and convert them into effective administrative decisions and procedures.

## Targeted Audience:

- Leaders and managers.
- Supervisors and administrative staff.
- Those responsible for developing human resources.
- Those interested in administrative development.

## Program Outline:

### Unit 1:

#### Introduction and fundamentals of integrated leadership and management:

- The concept of integrated leadership and management.
- The importance of effective direction and vision.
- Operations analysis and performance evaluation.

- Develop leadership skills.

## Unit 2:

### Analysis and evaluation of administrative systems:

- Analysis of current administrative systems.
- Identify problems and opportunities to improve management practices.
- Performance evaluation and data analysis.

## Unit 3:

### Developing administrative systems:

- Developing administrative plans and strategies.
- Develop administrative practices and processes.
- Implement improvements and changes.

## Unit 4:

### Effective team management and direction:

- Develop leadership skills to manage teams.
- Promote collective spirit and team cooperation.
- Develop effective guidance and decision-making skills.

## Unit 5:

### Continuous monitoring, analysis and evaluation:

- Monitor and analyze performance and data.
- Developing performance indicators and setting priorities.
- Continuous evaluation of results and development of administrative procedures based on data and analysis.