

# € TRAINING

The Latest Global Practices in Purchasing  
Management, Demand Supply and Inventory  
Management



30 September -  
4 October 2024  
Kuala Lumpur (Malaysia)



# The Latest Global Practices in Purchasing Management, Demand Supply and Inventory Management

REF: L1758 DATE: 30 September - 4 October 2024 Venue: Kuala Lumpur (Malaysia) - Fee: 5850 Euro

## Introduction

Through this training course, the supply and storage function in the institution will be clarified, what are the mechanisms related to procurement management and what are the mechanisms related to the warehousing process and its management such as receiving, entering, arranging, coding and categorizing the store, and how to use information and communication technologies to support the supply and storage function. The importance of this course is because stores are the It contains the strategic stock of the facilities of raw materials or produced materials and other machines and equipment of machines that are valued with large sums, it is necessary to secure those stores from the dangers that may affect them such as fire, burglary or theft, in order to preserve what they contain, the insurance process from fire, for example. It is based on preventing its eruption and being fully prepared for a confrontation in the event of its occurrence, due to the large losses of stored combustible materials caused by fires.

## Course Objectives

At the end of this course the participants will be able to:

- Plan and follow up purchasing and negotiating with suppliers to reduce supply and operating costs.
- Plan, control and protect the stock to ensure business continuity and reduce the investor in the stores.
- Get rid of stagnation in order to achieve liquidity for the organization.

## Targeted Audience

- Managers and custodians of warehouses and stores.
- Managers and Heads of Purchasing Departments
- Workers in the field of warehouse and warehouse management.
- People who deal with contractors and suppliers.
- Workers in procurement and warehouses.
- Businessmen wishing to develop their skills in warehouse management.
- Anyone who finds himself in need of this course and wants to develop his skills and experience.

## Course Outline

### Unit 1:

- Basic concepts in purchasing and warehousing.
- The importance of purchasing and warehousing in the integrated planning of the organization.
- The effect of purchasing and warehousing cost on the income of the organization.
- Purchase and storage policies.
- Centralization and decentralization of purchasing and warehousing.
- Responsibilities and duties of procurement and warehouse personnel.

### Unit 2:

- Purchasing planning and warehouse organization.
- supply sources.

- Competitive factors for suppliers.
- Internal organization of stores.
- Wholesale warehouse and exchange warehouse.
- Classification methods.
- Determine the location of the item.

### Unit 3:

- Procurement and storage methods and procedures.
- Types and Methods of Procurement {General and Limited Tendering, Practice and Direct Order}.
- Regulatory rules for purchasing methods.
- Procedures and forms used in purchasing and warehousing operations.

### Unit 4:

- Inventory control and procurement evaluation.
- Inventory control methods.
- Inventory control reports.
- Inventory control indicators.

### Unit 5:

- Methods of evaluating and following up the procurement work.
- Storage and purchasing problems and methods to solve them.
- Stagnant causes and methods of treatment.
- Administrative, organizational and material problems and their impact on purchasing and warehousing business.
- Methods of securing and protecting stock.