

€ TRAINING

Engineering and Construction Contract
Management

A group of four smiling professionals (three men and one woman) in a meeting setting. The woman in the foreground is wearing a black top and a multi-strand necklace. The men are wearing white shirts. They are all looking towards the camera with pleasant expressions. The background is a blurred office environment.

10 - 14 June 2024
Rome (Italy)



Engineering and Construction Contract Management

REF: U1479 DATE: 10 - 14 June 2024 Venue: Rome (Italy) - Fee: 5940 Euro

Introduction:

This training program provides participants with a thorough understanding of the principles and practices of managing contracts in the engineering and construction sectors. It empowers them to navigate the complexities of contract management in large-scale engineering and construction projects.

Program Objectives:

At the end of this program, participants will be able to:

- Understand the fundamental principles and processes involved in effective contract management.
- Apply best practices for contract administration, ensuring compliance with legal and regulatory requirements.
- Identify and manage risks within contracts, developing strategies to mitigate potential issues.
- Implement effective dispute resolution techniques to handle claims and variations.
- Finalize contracts efficiently, ensuring all obligations are met and lessons learned are documented for future improvement.

Targeted Audience:

- Contract Managers.
- Project Managers.
- Engineers.
- Construction Managers.
- Legal Professionals.
- Procurement Specialists.

Program Outline:

Unit 1:

Fundamentals of Contract Management:

- Overview of contract management principles.

- Key elements and types of contracts in engineering and construction.
- Roles and responsibilities in contract management.
- Legal frameworks governing contracts.
- Case studies on fundamental contract management practices.

Unit 2:

Contract Administration and Compliance:

- Techniques for effective contract administration.
- Monitoring and enforcing contract terms and conditions.
- Managing contract documentation and records.
- Ensuring compliance with regulatory and legal requirements.

Unit 3:

Risk Management in Contract Management:

- Identifying and assessing risks in contracts.
- Strategies for risk allocation and mitigation.
- Handling changes and unforeseen events.
- Developing a risk management plan.

Unit 4:

Dispute Resolution and Claims Management:

- Common sources of disputes in engineering and construction contracts.
- Dispute resolution mechanisms and techniques.
- Managing contract claims and variations.
- Negotiation and settlement strategies.

Unit 5:

Contract Closeout and Lessons Learned:



- Finalizing all contractual obligations and ensuring the fulfillment of agreed deliverables.
- Completing the financial settlement and closing any outstanding payments or invoices.
- Preparing and archiving all essential contract documentation for future reference.
- Documenting lessons learned to improve contract management processes for future projects.