€TRAINING

Team Leadership and Creativity Development

2 - 13 December 2024
Singapore

Team Leadership and Creativity Development

REF: M2238 DATE: 2 - 13 December 2024 Venue: Singapore - Fee: 9490 Euro

Introduction:

This training program focuses on equipping participants with the essential skills needed to effectively lead work groups, foster initiative, and nurture creativity within teams. Through a combination of theoretical knowledge and practical exercises, participants will learn how to inspire and motivate team members, cultivate a proactive mindset, and unleash their creative potential to drive innovation and success in their organizations.

Program objectives:

At the end of the program, participants will be able to:

- Foster effective leadership skills to lead work groups.

- Cultivate a culture of initiative within teams.

- Stimulate creativity and innovation among team members.

- Enhance collaboration and synergy within work groups.

- Develop problem-solving capabilities within team dynamics.

- Encourage proactive approaches to team challenges.

Targeted groups:

- Department managers.

- Holders of administrative, executive and advisory positions.

- Heads of departments and those at their level in all different institutions and organizations.

Program Outlines :

Unit 1:

Why Building Excellence Management:

- Management excellence and management excellence.

- Reasons supporting management excellence.

- areas of achieving excellence.

- The cost of excellence.

- distinguish or evaporate.

- Excellence equation.

Unit 2:

Leadership and Building Excellence Management:

- The importance of leadership and can it be distinguished without leadership.

- The new role of leadership in the knowledge age.

- Creative traits of leadership.

- The role of the governing regulatory forces.

- International and local experiences.

- Contributions of leaders to managerial excellence.

Unit 3:

Excellence Through People:

- The role of human resources.

- Excellence in the age of knowledge.

- Areas of excellence through human resources.

- Human capital development.

- Basic principles of human resource development.

- Measuring the ability of human resources to achieve excellence.

Unit 4:

Strategic Management and Building a Culture of Excellence:

- What is strategic management.

- Strategic analysis.

- Strategy formulation.

- Implementation of the strategy.

Unit 5:

Basic Skills for Leaders of Excellence:

- Secrets of Excellence Leaders.

- Self-management of the manager's resources.

- Decision-making skill - delegation - time management.

- How to develop the organization's plans towards excellence.

- What is your development plan for the future?

Unit 6:

The Nature and Importance of Work Teams:

- Steps to form and build a team.

- Leading team members.

- Directing and coordinating the efforts of team members.

- Decision making and problem solving.

- Facing conflict among team members.

- Develop team performance.

- The contribution of work teams to the overall performance of the organization.

Unit 7:

Achieving results through individuals:

- Define objectives, results, types of goals ,and outcomes.

- Quantitative aspects, in determining results.

- Behavioral aspects of achieving results.

- Determine work priorities.

- Determine terms of reference and delegate powers.

- Administrative communication and its role in achieving results.

- Organization and control of work.

- Evaluation of group and individual performance and its impact on work relations.

- Management system by objectives and results.

- Fundamentals of facing application problems and how to address them.

Unit 8:

Holistic Communication Proficiency:

- Mental control in dealing.

- Communication Skills {Expression, Listening, Feedback}.

- Three-dimensional parts of the self.

- Interrelationships {complementary, intersecting, and hidden}.

Unit 9:

Interpersonal skills for distinguished management:

- Behavioral and interpersonal skills to deal with colleagues, subordinates and clients.

- Customer patterns and how to deal with them.

- How to handle customer objections.

- How to handle customer objections.

- Dialogue and meeting management skills, time use and negotiation through the effectiveness analysis laboratory {questionnaire}.

- Strategies of mental influence and factors influencing dealing with different human patterns and dealing with conflicts {practical cases}.

Unit 10:

Creative strategies in team dynamics:

- Techniques for fostering team creativity.

- Creating an environment conducive to innovation.

- Encouraging risk-taking and experimentation.

- Leveraging diversity for creative problem-solving.

- Implementing feedback loops for continuous improvement.

- Case studies on successful team creativity initiatives.