

€ TRAINING

5-Day Project Management MBA



28 November -
2 December 2021
Dubai (UAE)



5-Day Project Management MBA

REF: P12370 DATE: 28 November - 2 December 2021 Venue: Dubai (UAE) - Fee: 3800 Euro

Introduction:

World-Class organizations understand well the benefits of lower total cost and higher productivity resulting from mastering best practices in the important phases of project and contract management. With a focus on the best practices for processes, methods, and techniques, this program will make a great contribution to the skill sets of those involved in contracts and projects.

Course Objectives:

At the end of this course the participants will be able to:

- Knowing your outcomes before you start a project.
- Dealing with volatile materials pricing.
- Discussing the importance of planning and how to manage the Planning Process.
- Learning about contract types and how they transfer risk.
- Defining and how to take massive action.
- Exploring the various pricing models used in preparing proposals.
- Methods of how to keep the team focused on the delivery goal.
- Developing negotiation skillsets to gain the organization's objectives.
- How to set up and operate disciplines required to monitor and control projects
- Understanding important aspects of contractor price and cost analysis.

Targeted Audience:

- Contracts and Contract Administration Professionals
- Tendering and Purchasing Professionals
- Engineering, Operational and Maintenance Professionals
- Project Managers
- Finance Personnel

Course Outlines:

Unit 1: Introduction to Projects:

- What is a project?
- Benefits of project management.
- Why do some projects fail?
- What makes you a "Master" of project management.
- Project team and leadership.
- What is the team approach?
- Roles in and around projects.

Unit 2: Identify Your Outcomes and Plan for Achievement:

- The importance of knowing your outcomes.
- Project planning.
- Handling uncertainty.
- Decision analysis under risk.
- Defining project success criteria.
- Planning issues.
- Elements of a great project plan.

Unit 3: Organise for Success and Gain & Maintain Commitment:

- Personal attitudes and human behaviors.
- Gaining and maintaining commitment.
- The keys to effective influence and persuasion.
- Understanding interpersonal project team dynamics.
- Empowerment.
- The project support office.
- Effective delegation.

Unit 4: Monitor and Control Achievements:

- Data, information, and knowledge management.
- Integrating project scope, time, and cost.
- Performance measures and indicators to monitor performance.
- Achieving practical conflict management.
- Determinants of project success.
- Lessons learned and creating a learning culture.
- Enhancing personal effectiveness.

Unit 5: Take Massive Action and Stay Focused:

- Influences on decision making.
- Problem-solving styles.
- Engaging the project team.
- Staying focused.
- Effective time utilization.
- Plan updating and changes handling.